

Getting Started with the SCR Web app app.securecontainerrelease.com



Safety
of your Staff

The use of PIN-codes have led to organized crime units approaching Staff & offering them money in return for PIN-codes.

Digital Pickup rights are tokenized, thus owned by one party at a time & can not be duplicated nor can it be transferred without a digital trace. Security
of your Data & Systems

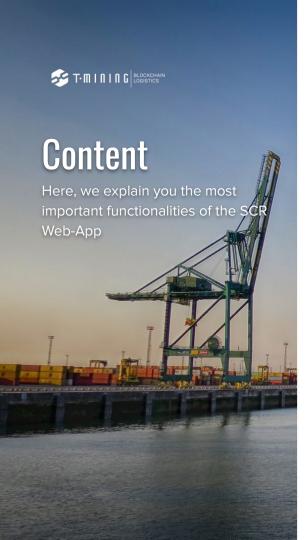
Passwords are centralised in one database creating a single source of failure.

of your commercial Information

Privacy

Sharing data with centralised cloud platforms implies data confidentiality risks.

Your public & private keys are stored locally on your infrastructure, using digital wallets, for superior user experience. Privacy of your sensitive information guaranteed thanks to a decentralised architecture and peer-to-peer communication.



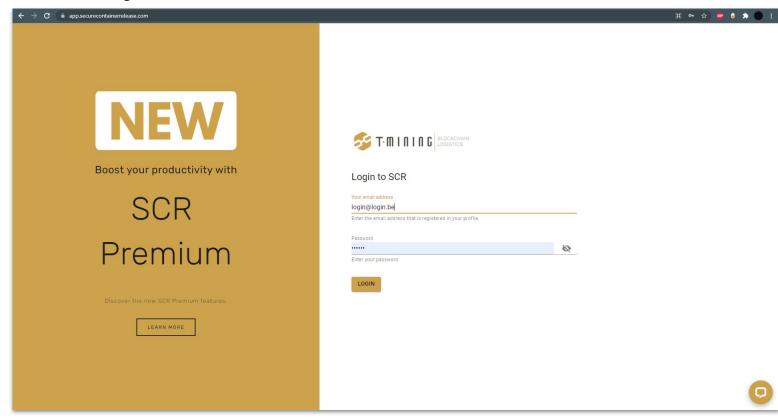
Overview of the different SCR features, available in SCR Basic and SCR Premium:

- 1. How to login?
- 2. Using the Main screen.
- 3. Using the search-functionality.
- 4. Show & hide columns with the Column-chooser.
- 5. Using the filter.
- 6. Getting detailed information.
- 7. Using the Transfer and Revoke.
- 8. Using the Pincode.
- 9. Using the Assign/Unassign.
- 10. Adding Drivers.
- 11. Exporting to PDF.
- 12. Making an Excel export.
- 13. Settings & Preferences.
- 14. Find help & support.

Overview of the features available in SCR Premium only:

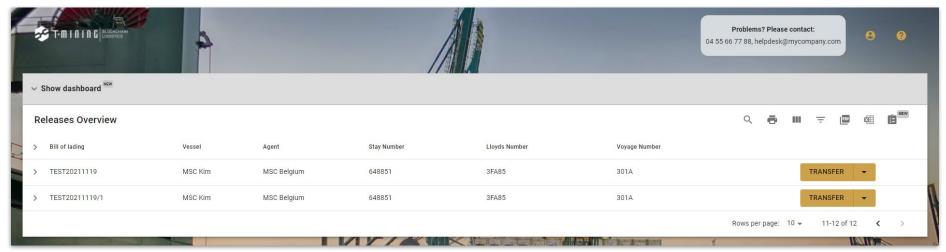
- 15. Using the Dashboard.
- 16. Using the Audit-Trail.
- 17. Using the Bulk Operations.

1 - How to login?



Login to the Secure Container Release app via app.securecontainerrelease.com

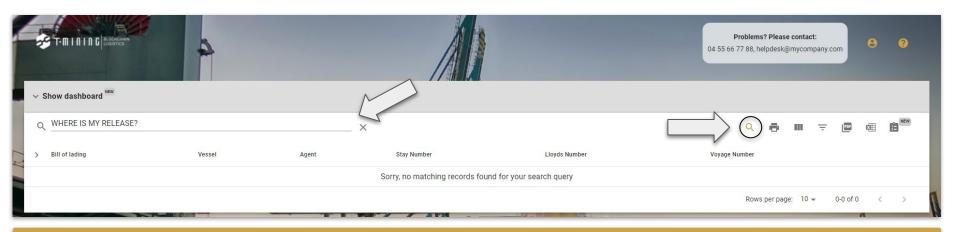
2 - Using the Main screen.



The main screen gives an overview of the bill of ladings for which releases are received by your organisation.

When first using SCR, this screen will not show any history. Only when you received a new release since onboarding to SCR, it will be shown here. Please contact your Carrier or Freight Forwarder for more info.

3 - Using the search-functionality.



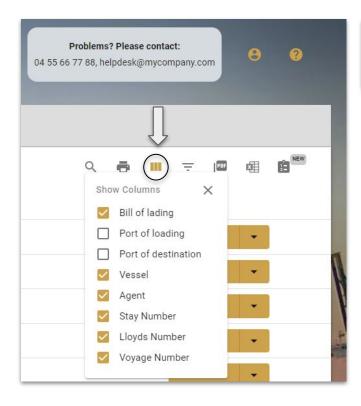
The search-function enables you to filter the table and the PDF/Excel-output on any field (BL, container-number, port, etc..).

If you can't find the release you're looking for, your carrier must have not released it yet.

Please try to always contact your carrier first and ask them to do the necessary

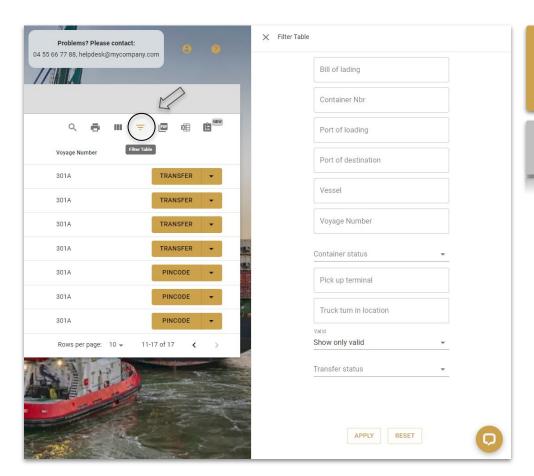
If they claim that it is released, the user can try to refresh their page with CTRL + F5. This will load all the new data within the application

4 - Show & hide columns with the Column-chooser.



The column-chooser allows you to hide or show specific columns.

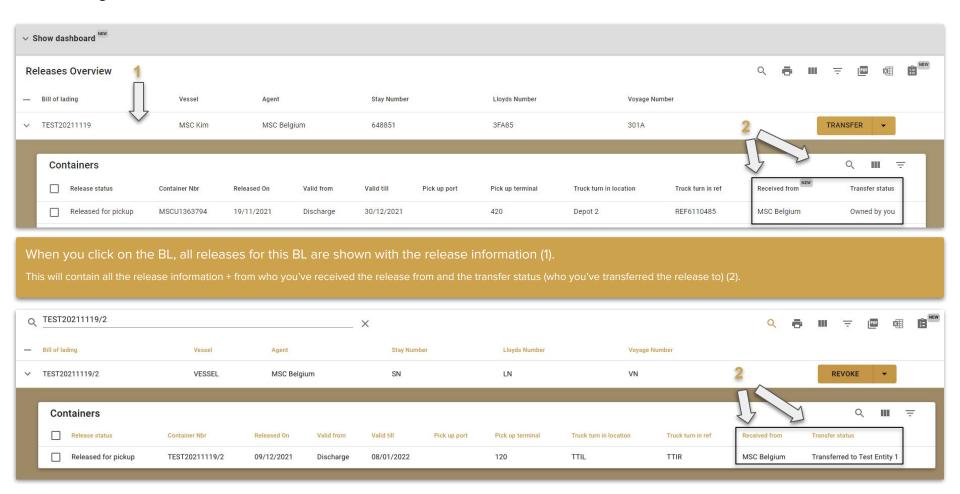
5 - Using the filter.



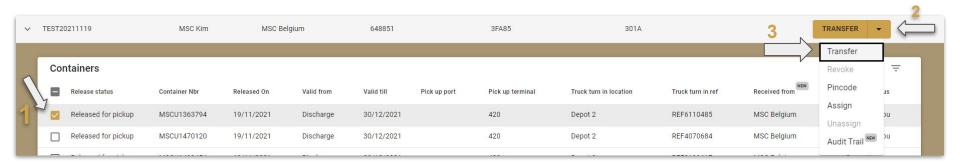
The filter enables you to filter the table and the PDF/Excel-output on one or a combination of fields (AND-relationship).

Don't forget to click on 'APPLY' after filtering by your choice! Clicking on 'RESET' will clear out all applied filters.

6 - Getting detailed information.



7 - Using the Transfer and Revoke.



With this feature you can transfer a specific (or all) container(s) of a BL to another entity.

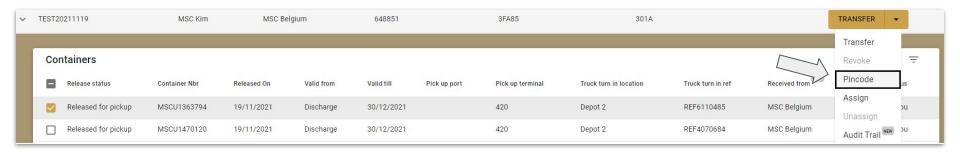
To do this you can follow these steps:

- 1. first select the container(s) that you want to transfer;
- 2. then click on the arrow next to the 'TRANSFER' button;
- 3. you will see the 'Transfer' option at the top of the drop-down list;
- 4. after clicking on it you can select the organization that you want to transfer these selected release(s) to.

A message will show you if the transfer was successful or not.

Releases can be transferred to the next party. At any time (until the gate-out) you can revoke the transfer. All parties in the chain will be notified.

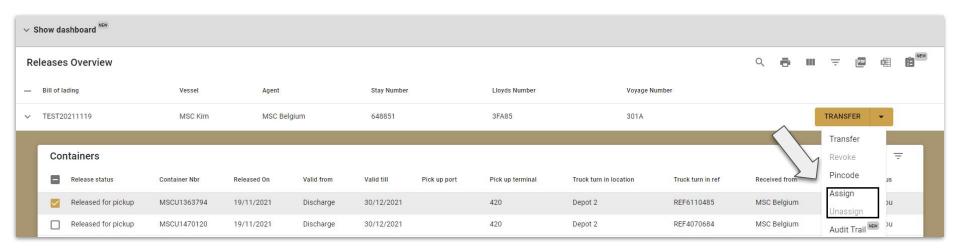
8 - Using the Pincode.



The pincode-button allows you to retrieve the pincodes for a BL/container.

Once the pincode has been retrieved, a transfer of this release is no longer possible.

9 - Using the Assign/Unassign.

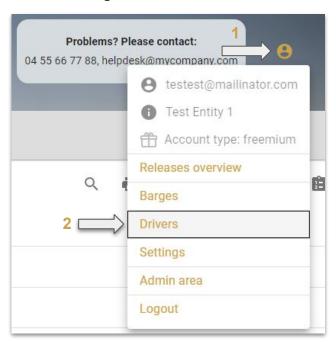


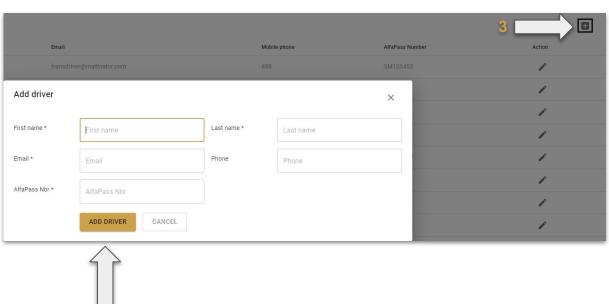
You can assign a certain releases to a specific driver by:

- 1. clicking on 'Assign or Unassign';
- 2. selecting the correct driver;
- 3. clicking on 'Assign'.

This can also be undone by just clicking on 'Unassign'

10 - Adding Drivers.

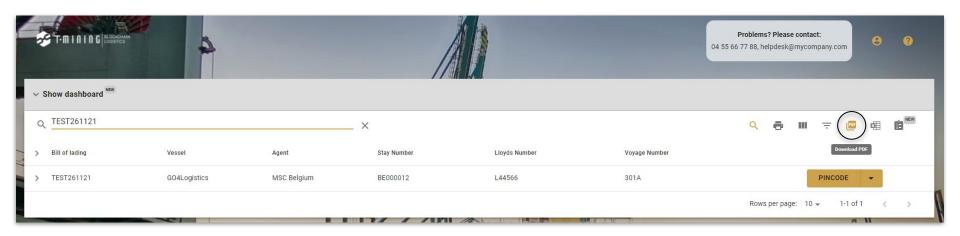




Drivers can be added by

- 1. clicking on the little 'man-icon' on the top-right corner of your screen;
- 2. here you can click on 'Drivers'
- 3. add a new driver by clicking on the '+'-icon,
- 4. complete the requested data and click on 'Add Driver

11 - Exporting to PDF.

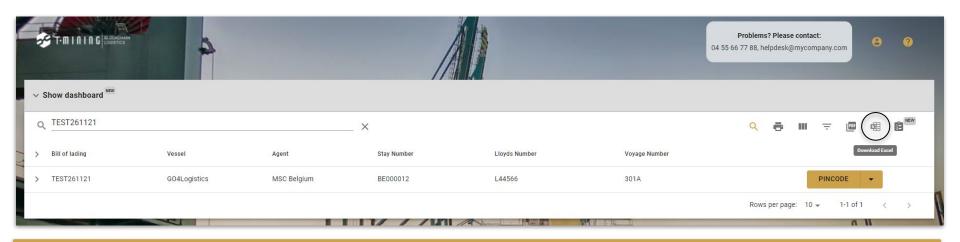


The PDF export-button exports the releases shown on the screen to a PDF-file.

After clicking on it, the application will ask for the user if he/she would like the PIN included in the PDF-file or not."

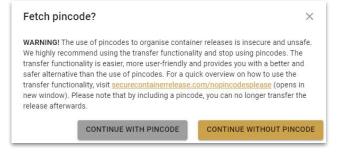


12 - Making an Excel export.

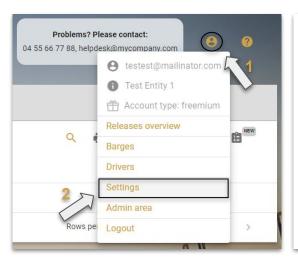


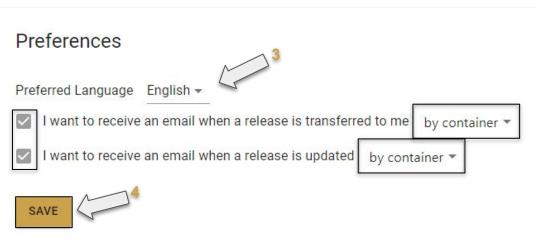
The Excel export-button exports the releases shown on the screen to an Excel-file.

After clicking on it, the application will ask for the user if he/she would like the PIN included in the Excel-file or not.



13 - Settings & Preferences.



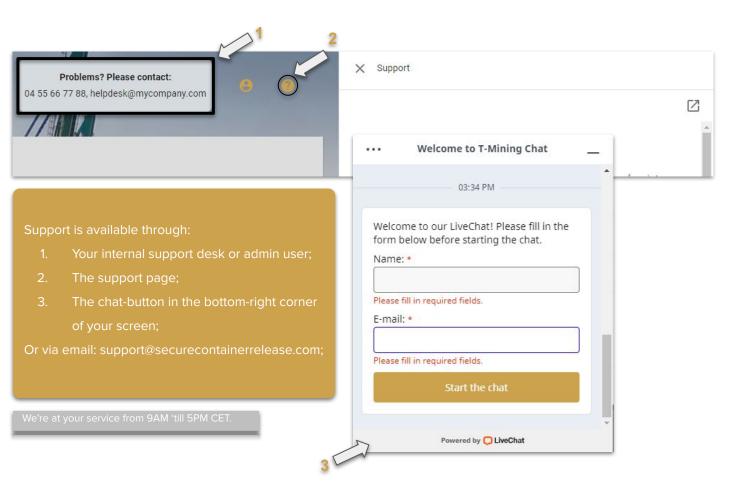


You can find your settings and preferences on the top-right corner of your screen after clicking on the little 'man-icon' (1 & 2).

On the settings-page you can set your language and email notifications preferences (3).

Don't forget to click on 'SAVE' after making changes to your preferences (4)

14 - Find help & support.



15 - Using the Dashboard.

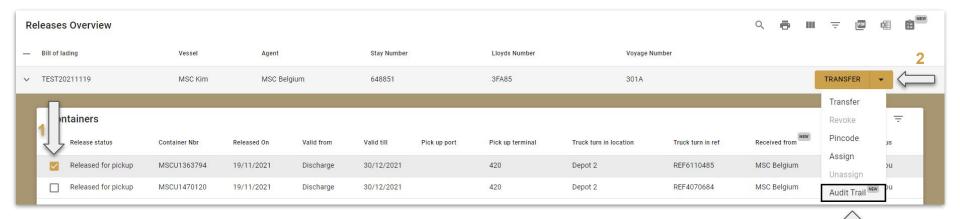


Clicking on the 'Show dashboard' button (above your release overview) will open pie charts (1) where you can click on/filter your releases based on:

- the release status (2);
- the transfer status (3);
- the terminal (4);
- the validity of released containers (5

This can be undone by clicking on the 'SHOW ALL' button which will show you all your releases within the SCR app (6).

16 - Using the Audit-Trail.



With this feature you can consult the history of your releases.

To do this you can follow these steps:

- 1. first select the container(s) for which you want to see the history;
- 2. then click on the arrow next to the 'TRANSFER' button;
- 3. you will see the 'Audit Trail' option at the bottom of the drop-down list;

After clicking on 'Audit Trail' you can view all performed actions of the selected release(s). An example of this feature can be found on the next page.

This is also for safety reasons (to keep track of the actions that were completed by the users within these organizations

Every retrieval/transfer/revoke/etc.. (where your organization is involved in) is 'saved' and can also be viewed by all the users with the 'Audit Trail'-feature.

16 - Using the Audit-Trail.

Audit Trail



BL number	Container Nbr	Timestamp	Event	Ву	То	Description
TEST20211119/2	TEST20211119/2	Thu 09 Dec 2021 09:50	creation	MSC Belgium		
TEST20211119/2	TEST20211119/2	Thu 09 Dec 2021 09:51	transfer	MSC Belgium	Test Entity 2	
TEST20211119/2	TEST20211119/2	Thu 09 Dec 2021 09:52	transfer	Test Entity 2	Test Entity 1	

DOWNLOAD AUDIT TRAIL AS CSV FILE





CLOSE

n this example you can see that three actions were taken by three different entities

- the release was first created by MSC Belgium;
- then transferred to 'Test Entity 2'
- then 'Test Entity 2' transferred it to 'Test Entity 1'.

All the actions and time stamps are saved and can be retrieved/viewed by the end-user.

The audit trail can always be downloaded as a CSV-file by clicking on the 'DOWNLOAD'-button (1).

TIP: You can also see which user exactly did a certain action for a release by hovering above the entity-name (2

17 - Using the Bulk Operations.





With this feature you can release multiple bills of lading or containers in one click.

To do this you can follow these steps:

- 1. first click on this icon (1):
- 2. a window will pop-up where you can select your Excel-file (an example can be downloaded if you don't have one) (2);
- 3. then you can transfer the release to the entity you'd like by clicking on the 'TRANSFER'-button (3).

These steps are explained in further detail when you click on the icon to open the 'Bulk Operations' (1)

