

# **Country Requirements and Restrictions**

<u>ANGOLA</u> <u>JORDAN</u>

<u>ARGENTINA</u> <u>KENYA</u>

<u>AUSTRALIA</u> <u>KUWAIT</u>

BAHRAIN MEXICO

BELGIUM MOROCCO

<u>BENIN</u> <u>NIGERIA</u>

<u>BOLIVIA</u> <u>OMAN</u>

BRAZIL PAKISTAN

<u>CANADA</u> <u>PERU</u>

<u>CHILE</u> <u>QATAR</u>

CHINA REPUBLIC OF KOREA (SOUTH KOREA)

CONGO SAUDI ARABIA

COTE D'IVOIRE / IVORY COAST SENEGAL

<u>CUBA</u> <u>SINGAPORE</u>

<u>DJIBOUTI/ETHIOPIA</u>
<u>SOUTH AFRICA</u>

<u>GABON</u> <u>SUDAN</u>

<u>GERMANY</u> <u>TAIWAN</u>

<u>GHANA</u> <u>TANZANIA</u>

<u>GUINEA</u> <u>THAILAND</u>

INDIA UNITED ARAB EMIRATES (UAE)

INDONESIA UNITED KINGDOM (UK)

**USA** 



# **UNITED ARAB EMIRATES (UAE):**

### **DOCUMANTATION REQUIREMENTS**

**B/L Type**: SWB or OB/L (Combined BL for Break Bulk cargo & Containerized cargo is not allowed in UAE.)

**Shipper Details**: Name, address, contact details, PO Box

**Consignee Details :** Name, address, PO Box ctc numbers/person. Must be in UAE (Email address & phone number should exist)

**Notify Details :** Name, address, PO Box ctc numbers/person. Must be in UAE (Email address & phone number should exist)

Freight Details: If charges are to be shown, break-up preferable.

**Payment terms**: Freight collect is only possible if prior approval has been obtained from the destination office.

**Part Load Bs/L**: Part Bs/l acceptable. But consignee on both must be same. Payment details can be shown on one B/L with second B/L bearing its reference

Print B/L at Destination : Acceptable

**Transit cargo:** Not accepted on carrier's responsibility. For cargo in transit on consignee's risk & expenses, carrier's responsibility ceases at discharge port.

### **RESTRICTIONS**

Please be informed that Export/ Import/ Transit of Waste material as per Basel convention including electronic waste, waste batteries etc., within Dubai Ports without approval from the Competent Authorities of UAE is strictly prohibited.

Environment and Water, Customs etc., ) prior to the export/ import and transit of banned waste material and Advance notification must be submitted to all relevant authorities. If any cargo/container is found to contain such banned waste material irrespective of quantity within Dubai ports without necessary approval will be handed over to law enforcing agencies and will lead to appropriate sanction against the person or companies involved in such export/ import or transit in accordance with EHS-Trakhees, Local and Federal law.

### Prohibited items to stow in terminal

IMO	Remarks	
1.1 & 1.2	Allowed	
7	None allowed	



## **UNITED STATES OF AMERICA (USA):**

### **DOCUMENTATION REQUIREMENTS**

B/L Type: SWB or OB/L

Shipper Details: True shipper required (Full addresses is requested, but will accept P.O.

Box)

Consignee Details: True consignee required (Full addresses is requested, but will accept

P.O. Box)

Notify Details: If straight BL, notify is optional. If order BL, notify should be actual

consignee. (Full addresses is requested, but will accept P.O. Box)

Packaging: Pallets are not sufficient.

**Cargo Description :** Vague descriptions are not acceptable.

Harmonized Codes: 6 digit HS Code required.

Freight Details: optional to incl charges

**Payment terms:** \*\*For Personal Effects\*\* charges cannot be invoiced to direct private parties. No other restrictions on collect charges. Elsewhere payment acceptable,LOI not required

**Part Load Bs/L :** FCL partload BLs are acceptable but must have a common Consignee or Notfy Party 1. Freight can be split if required. Part Load Bs/L are not allowed for Personal Effects or Household Goods.

### RESTRICTIONS

Hapag-Lloyd USA will only accept shipments of personal effects (household goods) when certain criteria are met:

- Direct private shippers are not accepted (Must be represented and be listed on the BL on Export and Import side by Broker/Freight Forwarder)
- Owner of the effects must be named on the bill of lading
- Door Moves at a customer's personal residence are not permitted
- HHG Shipper associations / NVOCC's etc are not affected by these limitations

Most do-it-yourself shippers of personal effects are not at all familiar with the relevant rules and regulations, and don't know how to submit the respective data to Customs.



They are also not informed about the additional charges occurring in the port of loading/discharge related to shipments of personal effects (e.g. clearance, demurrage, detention, stripping, reception etc...), resulting in difficulties for Hapag-Lloyd to collect these amounts.

It is therefore it is required that PE Shipper hire competent Forwarder/Broker to assist with these important items.

Please provide PE shippers with this helpful guide when possible.

## **USA: Personal Effects Tip Sheet**

It is important to use for household goods/personal effect shipments for USA\* cargo (\*for USA direct, transit, transshipment and FROB (Foreign cargo Remaining On Board) cargo) the HS Code must be 98 04 00, in order to avoid problems with the U.S. import customs clearance.

**NO HHG Shipments via Cross-Border**: Personal Effects are banned for movement by Rail and/or truck from POD Canada/U.S to U.S./Canada. Any shipment booked as such will be terminated at the applicable POD and/or returned to origin.

## USA - Restricted commodity Gaming / slot machines or gambling device imports

Due to customer difficulties to consistently adhere to strict local regulations, we cannot accept the commodity "gaming / slot machines / gambling tables or any other type of machines / similar devices which are designed / manufactured and used for gambling" as imports into the USA. This commodity is restricted with immediate effect

## **USA: Transporting Motor Vehicles on the Rail Network**

Clarifying the ban put in place November 2007, effective immediately and until further notice, **ALL** shipments of motor vehicles originating from or destined to any United States inland point will not be offered.

This service suspension **does not** include shipments of household goods or personal effects containing motor vehicles. Please see the approved shippers list prior to accepting hhg / personal effects shipments containing automobiles.

Motor vehicles can include such items as golf carts, motor cycles, farm machinery, and road working machinery.

Chicago	suspension not applicable if via Vancouver or Montreal
Detroit	suspension not applicable if via Vancouver or Montreaal
Louisville	suspension not applicable if via Vancouver or Montreal
Memphis	suspension not applicable if via Vancouver or Montreal
Montreal	suspension not applicable if via Ports of Vancouver, Montreal or Halifax
St. Louis/East St. Louis	suspension not applicable if via Vancouver or Montreal
Toronto	suspension not applicable if via Ports of Vancouver, Montreal or Halifax



### North America: Approved Personal Effects / Personal Automobile Shippers

North American rail roads restrict certain commodities moving via the rail network. Household goods moving with personally owned motor vehicles are restricted commodities. Straight shipments of personally owned or used motor vehicles are banned. Currently Hapag Lloyd only requires a signed customer indemnification letter (LOI) for HHG containing personally owned motor vehicles occuring within the United States. HL only allows the movement of 1 personally owned vehicle per TEU with HHG The LOI must be signed by an officer of the contract holding company.

Note -- Only transports of personal effects / household goods containing personally owned motor vehicles are accepted for transport. Otherwise, Hapag Lloyd does not allow transports of used motor vehicles on the American rail networks except NS rail. The following customer's indemnification agreements are valid for 1 year - either from date of receipt or contract expiry whichever comes first.

Please do not accept HHG shipments containing personally owned motor vehicles for any shipper unless specifically noted in the table below.

### North America: Banned and Restricted Commodities by Rail Roads

#### **Banned / Prohibited Commodities:**

Banned / prohibited / forbidden commodities are never accepted for transportation by NS and its railroad subsidiaries, and may not be loaded by a shipper or under instruction of a rail services buyer in trailers or containers for movement via NS.

#### **Restricted Commodities:**

Restricted Commodities are accepted for shipment when all shipping requirements as outlined below have been met. Items listed on the NSRR Rules circular and mis-declared or mis-described on the shipping instructions are subject to a \$1,000 per container fine.

## **US – Ship Spares Handling Process**

This request must include a detailed "discharge packing list including pro forma invoice value." Request must be received at least 72 hours prior arriving a.m. US ports (better earlier), but also now needing an ISF10 (security filing). The US POD may need to obtain a customs broker to file ISF10.

- Booking Team to have shipment created and rates finalized.
- Documentation to create the Bill of Lading.

Create breakbulk B/L (no containers)



- 1. B/L type OE (un-freighted)
- 2. Shipper: Office of POL (HL or Agency) Consignee: Office of POD (HAPAGL 150)
- Imports transmits manifest to customs.
- Imports contacts broker and sends necessary documents for clearance.
- Imports informs agent ship spares are approved for discharge upon customs clearance

### Rejected Import Cross Border Shipment USA/Canada

For cross border shipments involving NCA and NNE the responsibility of the area handling the reexport will be based on location of the cargo as well as party responsible for the move. For
example, if container discharged in Canada and moving on the rail to Chicago and was held by
Customs at the border in Canada, NCA will be responsible for handling the return shipment.
NNE's responsibility to handle re-export will begin when container reaches the destination. In a
similar manner when a container discharges in New York and is moving to Toronto and was held
at the border the NNE team will handle the request to re-export. If a customer insists on booking
with another booking office for the export shipment due to an established relationship.

Instructions to return the shipment by Customs are often of an urgent nature and must be handled expeditiously. This process is intended to clarify any possible misunderstanding and facilitate the quick set up of the return shipment through streamlined communication with all involved parties.

### USA: Top 10 Banned and Restricted Commodities on the Rail Network

# Automobiles or motor vehicles, whether new or used. Includes motorcycles, fork lifts, road working machinery:

Banned unless moving with Personal Effects or via the Norfolk Southern Railroad in direct lanes only. To transport used motor vehicles, Sales must either include tariff language LOI in the customer's service contract or procure an LOI prior to HL accepting for transport. It is the responsibility of Sales to communicate this detail to operation in a timely manner.

To transport HHG with personally owned motor vehicles the contract holder must sign a Letter of Indemnity and submit to <a href="mailto:QSCRail@hlag.com">QSCRail@hlag.com</a>

### **Cigarettes and Tobacco:**



Restricted on all North American Railroads. Requires the BCO to protect the shipment with a waterproof liner no less then 5 mm thick.

# Concentrated Metal Products including but not limited to all metal products that are coiled, rolled, reeled, spooled, sheets, or rods:

Restricted. If the gross weight per package exceeds 3,500 lbs the contract holder is required to sign a Letter of Indemnity and follow proper guidelines to transport. If interested in transporting this commodity contact <a href="mailto:QSCRail@hlag.com">QSCRail@hlag.com</a> for details. If the gross weight per package exceeds 12,000 lbs HL cannot accept this item for transport.

## Flexi Tanks and Bulk Bladder Bags:

Restricted on the UPRR, CSX and Norfolk Southern. Requires clearance of Germany to transport. If transporting on the USA Western Network may require an additional Letter of Indemnity prior to transport.

### **Hides and Skins:**

Restricted. Requires liner bag to prevent leaking of contents. It is the sole responsible of the shipper to ensure the cargo can transport without contaminating Hapag Lloyd or Railroad equipment. Prohibited between Kansas City and New York.

## Household goods, personal effects, removal goods:

Restricted. Requires no LOI unless transporting with personally owned motor vehicles. Banned cross border US/Canada.

### Machinery, used:

Restricted. The railroads require Hapag Lloyd to indemnify them to transport this commodity. HL requires an LOI from the customer to transport and rail vendor pre-approval.

Medical equipment and supplies including but not limited to gowns, syringes, x-ray machines, MRI machines, prescription and non-prescription medication:

Restricted. Requires the contract holder to sign a Letter of Indemnity to transport on the Western Rail network.

### Scrap metal. Excludes scrap/used auto and machinery parts:

Restricted on all North American Railroads.

### **Used Tires.**

Restricted on all North American Railroads.



## **QATAR:**

B/L Type: SWB or OB/L

**Shipper Details :** Name, address, contact details, PO Box (Full Style address is required. If possible email ID of the shipper is preferred.)

**Consignee Details**: Name, address, PO Box is mandatory. Full contact numbers / person in charge etc. Must be a company in Qatar. (Full Style address is required. E-mail ID of customer preferred.

Email address & phone number should exist.)

**Notify Details :** Name, address, PO Box contact numbers/person. (Full Style address is required. E-mail ID of customer preferred. Email address & phone number should exist.)

**Harmonized Codes**: Preferable but not mandatory presently

Freight Details: If charges are to be shown, break-up preferable.

**Payment terms:** Collect charges are acceptable with clear details. Freight collect is only possible if prior approval has been obtained from the destination office.

**Part Load Bs/L**: Part Bs/l acceptable. But consignee on both must be same. Payment details can be shown on one B/L with second B/L bearing its reference

Print B/L at Destination: Not accepted.

## **RESTRICTIONS**

Qatar (Restrictions and Basic Guidelines for cargo)

The import of all kinds of scrap materials is restricted in Qatar. For any import (from any country), prior approval has to be obtained from the Port, Customs and relevant authorities in Qatar. NO shipment should be loaded for Doha without prior approval else cargo will be returned back to origin and all costs related to same would have to be borne by the shipper.

\*Qatar, Doha: pork and all items containing pork and ham are totally prohibited for imports (the only exception allowed is for the US Military for import into their base for their own consumption).

### Doha, Qatar – Sensitive Cargoes in Operating Reefers during Summer

The Doha Port Authority / Supreme Council of health in Qatar has issued a circular indicating that certain commodities/cargoes (see below) are required to be loaded on operating reefers due to the onset of high temperatures this summer season.

Shippers and customers are requested to load the following in live reefers to avoid any claims/cargo damages etc. for all imports/exports to/from Qatar during this period – from May to October.

• Juices, soft drinks, drinks of all kinds and forms except concentrated ones.



- Chocolates of all kinds and forms.
- Stuffed biscuits (wafers) in all its forms.
- Children liquid foods and mashed in all kinds and forms.
- Pastries and baked goods of all kinds.

# **SAUDI ARABIA**

B/L Type: SWB or OB/L

**Shipper Details :** FULL ADDRESS,TEL& email address are mandatory, Fax number is optional. PO BOX is acceptable as an additional information only.

Consignee Details: With phone and email address. Foreign cnee name is not acceptable. Cnee name must be within Saudi Arabia. In case of switch bl actual cnee details must be updated at least 3 days prior vessel Eta at POD. Failing which leads to huge penalty from customs and ROB of contrs. (Company Name, TEL & Email address are mandatory - PO BOX is acceptable as an additional information only. Email address & phone number should exist.)

**Notify Details :** Company Name, TEL NOS, Email address are mandatory - PO BOX is acceptable as an additional information only.

**Packaging:** Inner packing also required if it DG otherwise packing is sufficent and pallets are acceptable.

Freight Details: No frt details required for customs manifest.

THO & THD to be included into sea freight.

**Payment terms:** Freight collect is only possible if prior approval has been obtained from the destination. All refrigerated shipments must be prepaid for Saudi destinations. (Please note that DDF, PDO & RHD are local charges and payment term must be always 'Collect'. In case of Place of Delivery Riyadh; when freight is prepaid, DLF & HDL must be prepaid. DLF and HDL alone not possible to collect at destination.

GFD (Gate Fee at Destination) is applicable for all units being discharged at Saudi Arabia as Imports.)

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable



### RESTRICTIONS

Saudi Arabia: Restrictions and Basic Guidelines for cargo

## Basic guidelines

All containers discharged in Jeddah bound for Saudi Arabia are cleared by consignee broker inside the Jeddah port without exception. All containers are entirely devanned for customs inspection and revanned again for release to consignee, regardless of cy or house delivery terms. In order to speed up devanning/revanning operations, the Saudi Port Authority has implemented the pallet rules. Violations are subject to hefty fines (minimum Saudi Rial 1000 per container, which is levied against the consignee. Pallet rules: no pallet or unit may exceed 2000 kg (4400 lbs.)

**Timber and plywood:** Jeddah Islamic Port has no objection if timber and plywood sheets are shipped inside the containers. Such cargo shall be stacked properly on pallets to facilitate the process of handling this cargo by the forklift and sufficient space must be provided between the rows so that the process of handling with the fork lift is not impeded.

Waste/Scrap Plastic: Import is restricted.

**Building materials:** must be palletized or unitized. Building materials, including sanitaryware and tiles, may continue to be shipped in closed dry containers, provided that they are palletized or unitized to allow handling by forklift truck. Building materials are classified as any type of material used in the construction of, or employed as fixtures or installations, in buildings of any sort.

Bagged cargo and drums: must be palletized or unitized.

**Heavy machinery and equipment:** must be unitized or palletized. Heavy machinery and equipment exceeding the unit weight limit of 2000 kg may be shipped in open top containers, flats, platforms or open trailers.

Cars (automobiles, trucks): can now ship in standard equipment but must be unlocked and accompanied by keys to allow them to be driven for examination. This applies to all saudi ports.

**Steel structures banned completely:** steel structures are banned completely from shipment in closed dry containers. Steel structures may be shipped in open top containers, flats, platforms or open trailers. They must be unitized, preslung or fitted with lifting points to permit immediate access by mechanical means.

Cargo not mentioned specifically in the categories above are not affected by the Saudi Port Authority's restrictions on the shipment of cargo in closed dry containers.

**Packing lists:** in order to avoid damage during devanning/revanning operations, the port has implemented the packing list rules, i.e., packing list has to be placed inside container All amounts and information presented in this document are for general information purposes only, and Hapag-Lloyd Denizaşırı Nakliyat A.Ş. reserves the right to change them.



door, also with consignees name, address/fax/telephone/telex numbers. Violations are subject to a fine of Saudi Rial 500. Which is levied also against the consignee.

**Reefer containers:** Reefers destined to Persian Gulf and Red Sea ports may be accepted. All reefers destined to Middle East ports must be on prepaid basis. Reefers on "Door Delivery" basis in Saudi Arabia are not accepted.

Import of liquor totally prohibited for Saudi Arabia and NOT allowed even for transhipment via any Saudi ports. Jordan, Oman, Bahrain and United Arab Emirates are not subject to these restrictions, unless cargo is transhipped in Saudi Arabia.

**Dangerous cargo:** Jeddah Islamic Port (JIP) Safety Department is observing MOI rules very strictly without exception, and any violation will be fined with a minimum of Saudi Rial 5,000.IMO cargo has to be mentioned on the mandatory packing lists inside the container doors and respective labels must be placed on parcels / units. Hazardous cargo can be accepted for transshipment via Jeddah for Aqaba, Hodeidah, Aden, Port Sudan subject to approval by the feeder operator prior to accepting the hazardous cargo at port of origin. All details must be provided to HL Jeddah office to take approval from the feeder operator. Only for Jeddah and KAP, all commodities of chemicals must have pre-approval sought prior accepting bookings at POL and must be shared with Jeddah for verification. Pre-approval from customs and shipping agent has to be submitted to stevedoring company along with manifest 3 days prior vessel arrival.

**Container weight:** maximum weight permitted for discharge is as per CSC plate and must not exceed 60 metric tons gross (SWL of the gantry cranes).

**Road limitations:** road limitation in Saudi Arabia is 25.0 metric gross tons. Do not accept door delivery for containers exceeding this weight. It is possible to transport containers with higher weight, but requires special permission and case need special lowbed trailers, which difficult to hire in Saudi Arabia.

**Transshipment cargo via Jeddah:** It is not acceptable dangerous cargo, or other cargo prohibited for Jeddah discharge in general. Cargo which would fall under MIO (Ministry of Interior) regulations in Saudi Arabia is not allowed in t/s as well.

**Bill of Lading / Manifest:** It is mandatory to have the local customer/s name, address and contact numbers defined in the B/L either in consignee or notify party. Contravention to the Port Rules and Regulations will be subject to heavy penalty

**Cars (automobiles, trucks):** Passenger cars, buses and light loaded-trucks imported to the KSA must not exceed 5 years of age and heavy trucks must not exceed 10 years of age. As for the antique cars of 30 years old and more of made date, it is allowed to be imported under the following condition:

 Load port should write down on the customs card this statement "Antique for possessing".

**Animal and Plant Cargos pre-approval:** Pre-approval is mandatory document to be obtained by consignee to import plant and animal cargos prior cargo shipped from port of load. Unless pre-approval document is obtained by consignee, port authorities will not allow cargo to be discharged and it will be returned on board.



Use of Pallets to Load Goods: Saudi Ports Authority mandates use of pallets to load goods in containers Exclusions from the mandate include dry or liquid bulk materials that are loaded directly on their means of transport, such as wheat, grains, cement, gypsum, and petroleum materials, as well as raw materials stored in jumbo bags of large weights precluding their placement on pallets, heavy machinery, production equipment, and generators.

Also excluded are steel products in the form of large rolls, coils, or flats; iron rods, large pipes, scaffolding and the like; materials that are difficult to load on pallets such as insulators, cardboard, and carpets; furnishings in general; external aerated tires; and marble, stone, and granite.

# Saudi Arabia: Dangerous Shipment Requirements

## Riyadh Dry Port:

January 2021 - All DG cargo has been stopped with immediate effect. We are not carrying DG cargo to Riyadh until further notice.

Jeddah & King Abdullah Port

- All DG Shipments into Jeddah port, requires advanced Saudi Customs approval "DG permit" and final customs declaration "Final BAYAN" to discharge the DG unit.
- Consignee should obtain approval from Customs and submit to their Shipper prior loading

In case Saudi Customs approval "DG Permit" or final customs declaration "Final BAYAN" are not available, Terminal will not discharge the container and it will be consider as ROB status.

- Such permissions can't be arranged by HL on behalf of Consignee.
- All DG cargo with DG class 5.2 must be loaded only in reefer units.

### **Dammam & Jubail Port**

Specific DG cargo into Dammam & Jubail requires "MOI Permit " to discharge the containers.

- Consignee should obtain approval from Customs and submit to their Shipper prior loading.
- All DG cargo with DG class 5.2 must be loaded only in reefer units.
- Such permissions can't be arranged by HL on behalf of Consignee.
- In case "MOI Permit" not available, Terminal will not discharge the container and it will be consider as ROB status.



# **JORDAN:**

B/L Type: SWB or OB/L

**Shipper Details**: Name, address, contact details, PO Box

**Consignee Details :** Name, address, PO Box ctc numbers/person. Must be in JORDAN. e-mail address compulsory, Fax number is optional

**Notify Details :** Name, address, PO Box ctc numbers/person. Must be in JORDAN. e-mail address compulsory, Fax number is optional

**Packaging :** Preferable to have inner packings with total number of packages, country of origin label etc.

Harmonized Codes: HS CODE ARE REQUIRED

Freight Details: If charges are to be shown, break-up preferable

Payment terms: Collect charges are acceptable with clear details

**Part Load Bs/L**: Any cargo stuffed as Part load BLs (FCL Container with more than one B/L) is not accepted.

**Print B/L at Destination :** Not accepted.

**Transit cargo**: Acceptable on consignee's risk & account, carrier's responsibility ceases at discharging port.(provided that IN TRANSIT TO B ON C/NEE RISK & ACCOUNT should be inserted on both the manifest + b/l)

### **RESTRICTIONS**

Jordan: Restrictions and Basic Guidelines for cargo

Cigarettes, Tobacco and Hay – Due to abandonment issues and the hardship of reexportation of these commodities, it is required that at the time of booking the shipper provide the full details of the consignee; Name, Address, Phone and email. The Jordan office will return approval or denial within 24 working hours to the booking desk; approval to continue with the booking or denial to cancel the booking request.

Scrap – All scrap and waste cargos are prohibited.



Vehicles (Cars) - Not less than 5 years old.

## THE UNITED KINGDOM:

**B/L Type**: SWB or OB/L / E-BL allowed

**Shipper Details :** Full name and postal address incl. country of the party with whom the contract of carriage has been concluded by the carrier. You may show the actual shipper or the shipper's freight forwarder.

**Consignee Details :** Full name and postal address incl. country or the words "to order" (B/L only). "To the order of" must be completed with full name and postal address incl. country of the consignee.Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Notify Details :** The name of the party with full postal address incl. country , to whom, in applicable trades and places, the arrival notice might be sent. Mandatory in case of consignee "to order". Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Packaging :** Pallets are not sufficient. Packing on pallets has to be mentioned. Usage of a "LOT" is not suitable for packaging description, full description of packaging must be provided.

Harmonized Codes: No

Freight Details: Collect charges are acceptable.

Part Load Bs/L: Partload Bs/L are acceptable.

Print B/L at Destination : Acceptable

**Transit cargo:** The port in country "A" where the goods are discharged must be displayed in the Port of Discharge box. In case of land transport in C/H to country "B", street, postal code, location and country must be displayed in the Place of Delivery box. Minimum demand is postal code and location.

## **UK & Ireland: Weights and Dimensions**

### Overwidth Cargo

a. Cargo Width In Gauge - No Permission Required



- b. Cargo Width 2.91m 3.50m Police Permission Required (2 Days) / Marker Boards
   Req
  - \* Note That Police Authorities Can React With Less Notice But Reserve The Right To Impose 2 Days Notice.
- c. Cargo Width 3.51m 4.29m As (b) But With Extra Man Carried On Board.
  - \* Note that An Extra Man Will Require Special Routing.
- d. Cargo Width 4.30m+ As Above But Is Subject To "Special Types" Regulations. Timed Arrivals For Escorted Loads Are At The Discretion Of The Police Escort Police Escort Will Be Nominated By Respective Force As Appropriate.

# **Overheight Cargo**

- Motorway Bridge Height: 16' 6"
- Safe Height: 10' 10" For Cargo & Equipment On A Standard Trailer Assuming Standard Trailer To Be Approx 5' Floor To Base
- Total Height Of Container Plus Cargo In Excess Of 10' 11" Will Require A Special / Low Loader Trailer
  - N.B. The Accuracy Of Dimensions Is Paramount In These Cases.

## **Weight Categories**

0 - 25,500 kgs	38 Tonne Road Movement
25,501 - 27,000 kgs	48hrs Notice Required - 41Tonne Road (Poss Rail) Movement
27,001 - 30,000 kgs	48hrs Notice Required - 44Tonne Road (Poss Rail) Movement
+30,000 kgs	Loads Not Permitted As Divisible Loads In Standard Containers These Loads Can Be Accommodated As Specialized Haulage On Request



## **BELGIUM:**

**B/L Type**: SWB or OB/L / E-BL allowed

**Shipper Details :** Full name and postal address incl. country of the party with whom the contract of carriage has been concluded by the carrier. You may show the actual shipper or the shipper's freight forwarder.

**Consignee Details :** Full name and postal address incl. country or the words "to order" (B/L only). "To the order of" must be completed with full name and postal address incl. country of the consignee. Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Notify Details :** The name of the party with full postal address incl. country, to whom, in applicable trades and places, the arrival notice might be sent. Mandatory in case of consignee "to order". Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Packaging :** Pallets are not sufficient. Packing and number of packages on pallets have to be mentioned.

Freight Details : optional to incl charges

**Payment terms:** Collect charges are acceptable. There are no special requirements. (**DLF:** DLF for shipments with WW connection NLRTM-WW-BEANR or BEANR-WW-NLRTM, the DLF follows the SEA charge.)

Part Load Bs/L: Partload Bs/L are acceptable.

**Print B/L at Destination**: Acceptable

**Transit cargo:** The port in country "A" where the goods are discharged must be displayed in the Port of Discharge box. In case of land transport in C/H to country "B", street, postal



code, location and country must be displayed in the Place of Delivery box. Minimum demand is postal code and location.

#### RESTRICTIONS

# Belgium: Import shipments of cars/vehicles and personal effects/household goods/diplomatic goods

Conditions for accepting Import shipments with Personal Effects, Private Goods or Used Cars.

Hapag Lloyd will only accept Shipments with personal effects or diplomatic goods or private used Cars to Belgium when the following criteria are fulfilled:

- 1. Shipment must be consigned to a named forwarder or moving company at local Destination (at least as notify)
- 2. Shipment can be booked only Port/Port
- 3. No Door Deliveries or Inland Ramp Deliveries will be accepted ie. we should avoid issuing T1 documents for these shipments
- 4. Shipments, booked by an unknown party, need to be confirmed before loading in POL by CS team in POD Office
- 5. The shipper must inform the Consignee about the Booking and planned Arrival in time
- 6. It is not allowed to load tobacco, alcoholics and/or veterinary goods, and the shipper must confirm this is acknowledged
- 7. No additional Customs Clearance service by Hapag-Lloyd can be booked
- 8. The detailed and readable Packing List needs to be uploaded Shipment
- 9. The Consignee or Notify or payer collect must sign a confirmation of taking over costs for all additional costs incurred and the match code must have an AR-Account with credit for collect shipments.

### Reasons for above are:

Belgium customs rules and regulations are very complex and therefore must be handled by an experienced forwarder or moving company.

Private Persons never accept any additional costs such as: storage, demurrage, customs clearance, destuffing, waiting times of containers and other local charges (Especially in case of prepaid basis).

This kind of Cargo has a big potential of becoming abandoned and the destruction process of such cargo is very cost, effort, and time intensive.

All flatracks arriving in Canada for movement by rail are inspected by either CNR or CPR prior to their acceptance of movement.

Inspections apply to either in gauge or out of gauge cargo

### Flatracks Moving By Rail via Canada and Cross-Border



## **CANADA:**

B/L Type: SWB or OB/L

**Shipper Details :** True shipper required for ACI. If not possible on master, then supplemtary must be submitted by direct filer or HL.

**Consignee Details :** True consignee required for ACI. If not possible on master, then supplementary must be submitted by direct filer or HL.

**Notify Details**: If straight BL, notify is optional. If order BL, notify should be actual consignee for ACI. If not possible on master, then supplementary data must be filed by direct filer or HL.

Packaging: Pallets are not sufficient.

**Harmonized Codes:** not required.

Payment terms: no restrictions on collect charges

**Part Load Bs/L**: FCL partload BLs are acceptable but must have a common Consignee or notify 1. Freight can be split if required.

Print B/L at Destination : Acceptable

**Transit cargo:** # 1 No specific requirement. As per standard HL DOCS guidelines. #2 For all the following routings, all shipments must comply to the guidelines of (one container per bill). If not,

- Hapag Lloyd and customs are open to potential Canada customs fines
- \$100 USD CBO fee per additional bill created.

Cargo moving by truck via Port of Vancouver to the USA Cargo moving by truck from a Vancouver rail intermodal location to the USA Cargo moving by truck from a Winnipeg rail intermodal location to the USA



## **GERMANY:**

B/L Type: SWB or OB/L / E-BL allowed

**Shipper Details**: Full name and postal address incl. country of the party with whom the contract of carriage has been concluded by the carrier. You may show the actual shipper or the shipper's freight forwarder.

**Consignee Details**: Full name and postal address incl. country or the words "to order" (B/L only). "To the order of" must be completed with full name and postal address incl. country of the consignee. Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Notify Details :** The name of the party with full postal address incl. country, to whom, in applicable trades and places, the arrival notice might be sent. Mandatory in case of consignee "to order". Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation.

**Packaging:** Preferably packages inclusive specific package type instead of pallets. In case of pallets, a detailed inner packing is required. Inadequate definition of pallets and/or inner packing may result into customs inspections.

**Harmonized Codes**: B/L + Sea Waybill do not need to contain HS code/s. (Manifest: Any cargo / commodity mix up under one HS code should be avoided.)

Freight Details: optional to include charges

Payment terms: Collect payments/charges for collection in Germany are acceptable.

Part Load Bs/L: Partload Bs/L are acceptable as per HL Standard Rules.

Print B/L at Destination : Acceptable

**Transit cargo**: The port in country "A" where the goods are discharged must be displayed in the Port of Discharge box. In case of land transport in C/H to country "B", street, postal



code, location and country must be displayed in the Place of Delivery box. Minimum demand is postal code and location.

### **RESTRICTIONS**

Germany: Import shipments of cars/vehicles and personal effects/household goods/diplomatic goods

Conditions for accepting Import shipments with Personal Effects, Private Goods or Used Cars

Hapag Lloyd will only accept Shipments with personal effects or diplomatic goods or private used Cars to **Switzerland / Germany / Austria** when the following criteria are fulfilled:

- 1. Shipment must be consigned to a named forwarder or moving company at local Destination (at least as notify)
- 2. Shipment can be booked **only** Port/Port
- No Door Deliveries or Inland Ramp Deliveries will be accepted ie. we should avoid issuing T1 documents for these shipments
- 4. Shipments, booked by an unknown party, need to be confirmed before loading in POL by **CS team in POD Office**
- 5. The shipper must inform the Consignee about the Booking and planned Arrival in time
- 6. It is not allowed to load tobacco, alcoholics and/or veterinary goods, and the shipper must confirm this is acknowledged
- 7. No additional Customs Clearance service by Hapag-Lloyd can be booked
- 8. The detailed and readable Packing List needs to be uploaded in HL system.
- The Consignee or Notify or payer collect must sign a confirmation of taking over costs for all additional costs incurred and the match code must have an AR-Account with credit for collect shipments

## Reasons for above are:

Swiss / German / Austrian customs rules and regulations are very complex and therefore must be handled by an experienced forwarder or moving company.



Private Persons never accept any additional costs such as: storage, demurrage, customs clearance, destuffing, waiting times of containers and other local charges (Especially in case of prepaid basis).

This kind of Cargo has a big potential of becoming abandoned and the destruction process of such cargo is very cost, effort, and time intensive.

# **KUWAIT:**

B/L Type: SWB or OB/L

Consignee Details: Contact details allowed.

Email address & phone number should exist for the match code updated and the same should be requested and updated in case of missing.

As per Kuwait Customs, consignee must be a Kuwait party who should have local import license to be able to clear cargo.

Consignee located in any other location will not be able to clear cargo through Custom, hence, local consignee on the BL is mandatory unless it is a bank, however, in that case notify party needs to be Kuwait customer.

**Notify Details :** Contact details allowed.

Email address & phone number should exist for the match code updated and the same should be requested and updated in case of missing.

Packaging: outer most packing

**Harmonized Codes**: Yes (8 digits to be shown)

Freight Details: no freight details to be shown

**Payment terms**: Freight collect is only possible if prior approval has been obtained from the destination office.

All Import Local charges must be always on collect basis.

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable

Transshipment: No



### RESTRICTIONS

### **Kuwait: Restrictions and Basic Guidelines for cargo**

Effective April 19th, 2020 the export of following items are prohibited from Kuwait:

- Used Oil 27 10 19 80 (furnace Oil)
- Used Electronics E Waste 84 73 30 99
- Waste Paper 47 07 90
- Glass products / Bottles 70 10 00 and 70 13 10 (glass ware)
- Waste Plastics 39 15 00
- Waste and scrap for Glass 70 10

## **Prohibited Cargo List for Import from Kuwait**

**Vehicles / Cars** - Cars over 5 years old are not allowed to be imported into Kuwait (i.e. cars should not be older than 5 years when land/discharged in Kuwait)

- Cars over 40 years old (classic cars) are allowed to import only on a PERSONAL name.
- As per Kuwait customs regulations multiple cars under one bill of lading on single person name is not permitted.
- One person is allowed to import ONLY 1 car on his personal name.
- Since we do not provide LCL or CFS related services ONLY 1 car per person is allowed under direct ML B/L in a container (1 Car / 1 Person per bill of Lading/Container).
- 2 or more cars in a container ONLY permitted if booked on a Forwarders house B/L.

All vehicles require to be manifested with Chassis Number, Model and Year of Manufacture details.

### **Prohibited Cargo List**

- Alcoholic Beverages
- Gambling Machines
- Pornographic Materials
- Pork and Pork Products



### SENEGAL:

**B/L Type**: SWB or OB/L accepted

**Shipper Details**: Full address including telephone number - PO BOX is acceptable but only PO BOX is not accepted.

**Consignee Details :** Full address is required. No P.O Box address is permitted. Please include a valid email address and cell phone number---Mandatory. It is mandatory that the consignee is located in Dakar / Senegal.

NVO Can be mentioned as consignee.

Bank Name as Consignee is acceptable if the bank stamp and endorse "deliver to the notify party"

"Physical Person" as Consignee

"Company Name" as Consignee

**Notify Details :** Full address including telephone number - PO BOX is acceptable but only PO BOX is not accepted. Please include a valid email address and cell phone number.

Packaging: outer & inner to be listed

**Harmonized Codes**: HS code not necessary

Freight Details: no freight details to be shown

**Payment terms :** Freight Collect is not acceptable. Freight and Origin Local charges to be on Prepaid.

The Congestion Surcharge Destination fee (CGD), Terminal Security Destination (TSD), Port Charges Destination (PCD), Equipment Maintenance Fee (EMF) and Administrative Fees Destination (ADD) for import shipments to Senegal must always follow the Sea Freight payment definition.

For import to Senegal DDF, XPB and TXI to be updated as collect.
 CGD, TSD, PCD, ADD and EMF must be updated as prepaid and invoiced at origin.



- For in Transit XPV, TXI and DDF
- For Export from Senegal ADO, MTD, XPO and TXP to be updated as prepaid.

Part Load Bs/L: Each bl should mention the details per client

Print B/L at Destination: Allowed with a fee of EUR 38.00 per B/L. (Straight Bs/L only).

**Transit cargo:** It is important that 'in transit to' clause must be inserted under the Extended Cargo Description

- 1. Customs Docs and container deposit are mandatory for all Merchant Haulage shipments.
- 2. For cargo in transit on a TBL basis, the following is mandatory: Required Docs: Commercia Invoice Packing List NIF or VAT Number of consignee All docs should be send to POD 10 days before ETA.

BL in transit to neighbouring countries: Customs Docs and deposit are mandatory.

TBL in transit to Mali: Required Docs: - Commercia Invoice - Packing List - NIF or VAT Number of consignee - All docs should be send to POD 10 days before ETA.

### **RESTRICTIONS**

### Senegal: Import Prohibited & Restricted Goods

- Drugs and narcotics
- Weapons and war ammunition except collector's items
- Pornographic publications
- Hallucinogen products except those authorized by the Ministry of Health
- Importation of the used vehicles, used motorcycles and used cycles, hereafter:
  - Private vehicles of over 8 years of age;
  - Motor vehicles for the transport of goods not exceeding 3.5 tons of more than 8 years;
  - Motor vehicles for the transport of goods exceeding 3,5 tons of more 10 years;
  - Motorcycles and cycles of a cylinder capacity not exceeding 50 cc
- Filament lamp:
- Goods falling under the below HS codes;
  - 02.07
  - 85.39.10.00. 00 (exception of those which are directly imbedded in vehicles)
  - 85.39.22.00.00
  - 85.39.29.00.00
- As per local restriction, it is not allowed to discharge/import vehicles older than eight (8) years into Senegal.

### Restricted Imports list



- Any kind of plastic shipments: The local Senegalese law provides for a general ban on plastic importation, therefore do not accept any kind of plastic shipments into Senegal
- Tomato paste: must not contain any additional products other than pure tomato (this restriction includes the addition of salt and/or other spices which is forbidden)
- Meat and poultry products: must be covered by a phytosanitary certificate including a Dioxin Free Certificate.

## **GHANA:**

B/L Type: SWB or OB/L

**Shipper Details:** Full details including phone nbr if possible. Shipper details is mandatory.

**Consignee Details :** Full details including phone/e-mail & p.o. box address is required. NVO can be mentioned as consignee. TAX ID is mandatory for any new customer code creation and hence origin offices to take note and have it validated with their customers for having the same updated in the system. Without TAX ID, code creation isnt possible.

**Notify Details :** Full details including phone/e-mail & p.o. box address. TAX ID is mandatory for any new customer code creation and hence origin offices to take note and have it validated with their customers for having the same updated in the system. Without TAX ID, code creation isn't possible.

**Packaging:** Outer packaging is a requirement. Inner packing is optional.

**Harmonized Codes**: HS Code is not mandatory

Freight Details: not necessary

**Payment terms:** Freight Collect is not acceptable. For inland Haulage concluded at destination, DLF is to be collected at destination in local currency. For inland Haulage concluded at origin DLF to follow **freight**. Freight and Origin Local charges to be on Prepaid.

The Congestion Surcharge Destination fee (CGD) must always follow the Sea Freight payment definition.

If the SEA is prepaid, CGD will be prepaid.

**Part Load Bs/L**: Yes Part Load Bladings are acceptable but originals of all part loads needs to be presented to us at the same time before cargo will be released

Print B/L at Destination: Acceptable

**Transit cargo**: West Africa Customs require to see 'in transit to' clause on the Cargo Manifest as well. This is only possible by inserting this clause under Extended Cargo Description field.

### **RESTRICTIONS**

### **Ghana Restricted Import Cargo**



- Used refrigerators and freezers will not be accepted into Ghana.
- Incandescent Filament Lamp
- Used Air conditioners
- Used Mattresses
- Used underwear
- Used Sanitary products
- Animals or carcasses infested with diseases
- Beads of inflammable celluloid
- Raw coffee
- Contaminated food (meat, vegetables and other provisions)
- Counterfeit coin or counterfeit notes of any country
- Obscene articles: Indecent or obscene prints, paintings, photographs, books, cards, lithographic or other engraving or any other indecent

## **PAKISTAN:**

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, Contact numbers, POBox alone is NOT allowed

**Consignee Details :** Full Name and Address, Contact numbers, POBox alone is NOT allowed. Email address should exist.

**Notify Details :** Full Name and Address, Contact numbers, POBox alone is NOT allowed. Email address should exist.

To Order B/L: Yes.

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required.

**Cargo Weight:** Weight should be in KGS Cargo net weight in KGS is mandatory for all import shipments to Pakistan.

**Harmonized Codes**: HS code (6 digits) mandatory for filing customs manifest however not compulsory to be shown on Bill of lading.

**Freight Details :** As per customs rule, all collect charges at destination must be printed on BL.



**Payment terms:** Freight collect is acceptable on basis of prior approval from PK office. (Reefer, Wastepaper, Personal effects, Perishable cargo, low value cargo, Scrap cargo, Used Clothing, Used Tyres and shipments to Afghanistan must be Freight prepaid always. DLF should also be set prepaid if applicable due to an on-carriage movement.)

Part Load Bs/L: Yes, if same consignee then this clause is not required. Part load B/L's (One container with more than 1 B/L and different consignees) must be updated as CFS/LCL on import side as manifest will be filed for CFS / loose delivery from port.

Print B/L at Destination : BL Printing at destination is allowed

Place of Delivery: In case shipment booked for PLD as Karachi via PKBQM, then applicable DLF should be set as prepaid and only negative list should be checked prior such bookings. PKKHI via PKBQM will discharge the shipment at NLCCT and PKKHI via PKKHI is not agreed. Also in case of on-carriage movement till ICD's and dry ports, then DLF must be set as prepaid and proper contact details of consignee should be mentioned in the BL which includes mobile number and email address to contact customer for necessary documentation and fulfill customs requirement to allow carrier to arrange transportation from POD to PLD. Any change in payment terms must be checked with PK destination office prior booking. (For shipments to Afghanistan, shipments must be on Freight Prepaid only.)

### **RESTRICTIONS**

### **Vehicle shipments to Pakistan**

An importer is eligible to import a vehicle once in two years (700 days after the date of the Entry / Goods.

Model of Vehicle - Not more than 3 years old model.

### AUSTRALIA:

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

**Consignee Details**: Full Name and Address - Australian Address only. POBox alone is NOT allowed. We require Company ABN (Australian Business Number) tobe included in every new customer. As well, Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation and invoices.



**Notify Details :** Full Name and Address - Australian Address only. POBox alone is NOT allowed. We require Company ABN (Australian Business Number) tobe included in every new customer. As well, Customer phone & email contact details are mandatory, to facilitate correct & timely distribution of documentation and invoices.

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required.

Harmonized Codes: not applicable

Freight Details: optional to incl charges

**Payment terms**: Sea freight & associated charges and all origin local charges must be prepaid for personal effects & household goods imports and reefer imports. The exception exists only for reefer imports where the MR is an Australian party, in this instance freight collect is permitted.

Part Load Bs/L: Yes

Print B/L at Destination: Prohibited

**NO** acceptance of shipment marked LCL: Hapag Lloyd doesn't offer unpack facility at terminals. Please make sure for all Australian ports shipments are not marked as LCL but only FCL.

## **COTE D'IVOIRE / IVORY COAST:**

B/L Type: SWB or OB/L

**Shipper Details :** Yes, Full name, Postal Address, Phone Number and email address is compulsory

**Consignee Details:** Yes, Full name, Postal Address, Phone Number and email address is compulsory. Please note that for import shipments, consignee must have an physical address and telephone number based in Ivory Coast.

NVO is not allowed to be shown on the bill of lading in Ivory Coast as the Consignee. the Consignee have to be the actual entity who is financially responsible (the buyer) for the receipt of the shipment.



**Notify Details :** Yes, Full name, Postal Address, Phone Number and email address is compulsory. Please note that for import shipments, notify party must have an physical address and telephone number based in Ivory Coast.

Packaging: Number of packages stowed on pallets must be shown

**Harmonized Codes**: HS Code is mandatory

Freight Details : not mandatory

**Payment terms :** Freight Collect is not acceptable.

Freight and Origin Local charges to be on Prepaid. (As of the 28.12.2016 - Ivorian Port Authority has banned the collection of THO/THD in Ivory Coast. Therefore these charges must follow the freight terms. If freight is prepaid, then THD must be prepaid.)

Part Load Bs/L: Yes Part Load Bladings are acceptable though charges could be shown on one blading only

Print B/L at Destination : Acceptable

**Transit cargo:** It is mandatory that 'in transit to' clause must be inserted under the Extended Cargo Description. West Africa Customs require to see 'in transit to' clause on the Cargo Manifest as well. This is only possible by inserting this clause under Extended Cargo Description field. In case of shipments to Western Africa with a transshipment in another Western African port, the consignee/notify must be located in the same country as the final destination.

# <u>INDIA:</u>

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

**Consignee Details :** Consignee's address on the MTD must always be an Indian based Organization with proper and complete address as a Foreign Name and Address will not be accepted by Indian Customs and will result in Customs Penalty/Fine and treated as a "misdeclaration".

It is not necessary that the contact details and Person in charge should be mentioned on BL consignee column. However, consignee should be an Indian party with complete name and address which is mandatory. If the Consignee is: TO ORDER or BANK, then the first notify party must show an actual company & address. Email ID of Importer mandatory.



**Notify Details:** The name of the party with full postal address, to whom, in applicable trades and places, the arrival notice might be sent. Notify Party details on the MTD must always be an Indian based Organization with proper and complete address as a Foreign Name and Address will not be accepted by Indian Customs and will result in Customs Penalty/Fine and treated as a "mis-declaration".

If the Notify Party is: TO ORDER or BANK, then the second notify party must show an actual company & address.

**Tax ID**: Importer's Registration code is mandatory Importer's GSTIN code is mandatory Importer Exporter Code (IEC) of Importer is mandatory

**Packaging :** Actual Package needs to be updated along with correct package type (e.g., Bags, Pieces, Cartons, Boxes & Pallets). Number of Pallets alone is NOT allowed.

**Harmonized Codes :** Mandatory. Exports of Non-Basmati rice under HS code 10063090 is banned from India.

Freight Details: optional to incl charges

Payment terms: Collect Terms accepted.

For DLF and other local charges please follow:

Customer declares DLF as Prepaid when submitting SI = DLF remains prepaid

Customer declares DLF as collect when submitting SI = DLF remains collect

Nothing declared by the customer on SI = DLF follows freight terms.

RHD can only be collected at destination.

Part Load Bs/L: Yes.

Print B/L at Destination : Acceptable.

Place of Delivery: For all Carrier Haulage shipments, Final Place of Delivery is mandatory and must be shown in the Place Of Delivery box of MTD and not in body of MTD. For Merchant Haulages, clause specifying "SHIPPER DECLARES: in transit to an inland ICD on Merchant account" in the MTD body is acceptable for Inland movements"; only the POD box is filled in when MH; the PLD box is left blank. Inland movements must be handled by the Consignee. However pre-notification from consignee to the destination import team is mandatory else shipment will be manifested for POD and not the final destination mentioned on body of MTD.

### **RESTRICTIONS**

### India: Restricted & Prohibited Commodities for Import into India

1. Used tires, used rubber and vulcanized rubber scrap due to huge cases of cargo abandonments - (restriction placed by local office).



- 2. Solid plastic waste/scrap from 1st Mar'19 (restriction placed by Ministry of Environment, Forest & Climate Change).
  - Compliance window of 6 months provided for ongoing industrial activities for units operating in Special Economic Zones (SEZ's) or Export Oriented Units (EOU's) has expired on 31-August-2019.
- 3. Import of Pigeon Peas (Cajanus cajan)/Toor dal, Moong dal, Urad dal and Peas is prohibited to Indian ports after October 21, 2019 as per Trade Notice No. 32/2019-2020 issued by Government of India on September 11, 2019.
  To facilitate compliance of the above trade condition bookings of the commodity are restricted and will not be accepted from September 25, 2019.
- 4. Export of White Onion upto an aggregate quantity not exceeding 2000 MT is allowed through the following ports taken together, from the date 25th April 2024. For the Ports Namely: Mundra Port, Pipavav port, Nhava Sheva/JNPT Port. 3. Further, the above export is allowed subject to the issuance of a certificate from the Horticulture commissioner, Government of Gujrat certifying the item and quantity of white onion to be exported.
- 5. Prohibition on Import of Waste Paper Stock lot into India covered under HSN code 4810 of Chapter 48 of ITC (HS), 27 as per Notification No.45/2015-2020 dated 31/01/2020 issued by Ministry of Commerce & Industry, Government of India.
- 6. Restriction on imports into India of Melon Seeds covered under HS Code 12077090 as per Notification No 3/2015-2020 New Delhi, Dated: 26th April, 2021 issued by Ministry of seCommerce & Industry, Government of India.
- Import of commodity Mercury covered under HS Code 2805400 into India is
  restricted and subject to obtaining Prior Informed consent from MoEF&CC (Ministry
  of Environment, Forest and Climate Change) as per Notification No 24//2015-2020
  New Delhi, Dated: 26th April, 2021 issued by Ministry of Commerce & Industry,
  Directorate General of Foreign Trade.

# **India - Import of Shipper Owned Boxes**

- 1. The Consignee is responsible for filing their Manifest directly with Customs as a "self-filer" and the responsibility for re-export of such units within the stipulated period lies with the consignee and their nominated agent.
- 2. The Shipper should confirm with their importer of their availability of a Customs Bond as no SOC containers will be manifested by Hapag-Lloyd.
- 3. Containers will be Retained on Board (FROB) and returned to POL if the consignee fails to produce their bond before the manifesting deadline. All costs for the return shipment will be for the account of the shipper and shall be set to the Collecting Office of the Port of Loading.
- 4. Consignee and Import agent must settle all the terminal cost directly with the Terminal Operators in India.
- 5. All charges, inclusive of destination charges, should be strictly on a freight prepaid basis. No collect charges will be accepted under any circumstances.



6. Only Seaway Bills are to be issued to Customers for Shipper owned containers. Booking confirmation clause is also established with above guidelines for SOC containers to India

## **OMAN:**

**B/L Type:** SWB or OB/L

**Consignee Details:** Must be completed either with the name and It's good to see full address of consignee but it is ok to have addresses with only the PO Box. or the words "to order". P.O. BOX acceptable only as additional information and contact details allowed.

**Notify Details :** The name of the party with full postal address, to whom, in applicable trades and places, the arrival notice might be sent. P.O. BOX acceptable only as additional information and contact details allowed

Packaging: outer most packing

**Harmonized Codes**: Yes (8 digits to be shown)

Freight Details: no freight details to be shown

Payment terms: Freight collect is only possible if prior approval has been obtained from the

destination office.

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable

Transit cargo: containers to be manifested as transhipment with final destination

# REPUBLIC OF KOREA (SOUTH KOREA):

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

**Consignee Details :** Full Name and Address, POBox alone is NOT allowed. (It is required to have an address in Korea either Consignee or Notify.)

**Notify Details :** Full Name and Address with Telephone and Fax Numbers. POBox alone is NOT allowed.

To Order B/L: Acceptable.



TAX ID: Not applicable, except the shipments from Mexico as per Mexico rule.SA

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required. (Number of Pallets alone is NOT allowed)

**Harmonized Codes**: Don't need to be printed on the B/L. But if there's 6 digit, it will be helpful and sufficient.

**Payment terms:** Sea freight & associated charges, origin local charges must be prepaid for Reefer imports unless pre-approved by Korea office.

- 1. All charges must be prepaid for return cargo to Korea unless pre-approved by Korea office.
- 2. For all import shipments to Korea, RLB, ADD, DLF must follow SEA freight terms.

Part Load Bs/L: Yes

**Print B/L at Destination :** Acceptable. Original MTDs can be printed Elsewhere BUT must be duly endorsed by all named Parties to effect cargo release.

## **Container Weight Restrictions in Korea**

Maximum Weight without Surcharges

Type/Size	**Cargo Weight (Door Delivery)	** Cargo Weight (CY Delivery)
20'	19 MTONS	25 MTONS
40'	22 MTONS	25 MTONS

Republic Of Korea: DG Restriction

Class	DIS / LOAD	T/S	In - Transit
IMO 1.1	only partially acceptable	N	only partially acceptable
IMO 1.2	only partially acceptable	N	only partially acceptable
IMO 1.3	only partially acceptable	N	only partially acceptable
IMO 1.4	Υ	N	Υ



IMO 1.5	Υ	N	Υ
IMO 1.6	Υ	N	Υ
IMO 2.1	Υ	Y	Υ
IMO 2.2	Υ	Y	Υ
IMO 2.3	Υ	Y	Υ
IMO 3	Υ	Y	Υ
IMO 4.1	Υ	Y	Υ
IMO 4.2	Υ	Y	Υ
IMO 4.3	Υ	Y	Υ
IMO 5.1	Υ	Y	Υ
IMO 5.2	Υ	Y	Υ
IMO 6.1	Υ	Y	Υ
IMO 6.2	N	N	N
IMO 7	Υ	N	Υ
IMO 8	Υ	Y	Υ
IMO 9	Υ	Y	Υ

# **SOUTH AFRICA:**

B/L Type: SWB or OB/L

**Shipper Details**: full style, phone as per shipper(shld be in org cat). PO box can be added but not mandatory. email address, full style physical address and phone number as per shipper(shld be in org cat). PO box can be added but not mandatory.

**Consignee Details :** Name and full address of the Consignee including postal coode and contact details such as phone number and email address is required. VAT ID for Import South Africa is Mandatory. The VAT number consists of 10 digits (Example:4395487565)



**Notify Details :** Ideal full style address. PO box can be added but not mandatory. VAT ID (or) TAX ID for Import South Africa

**TAX or VAT ID**: VAT ID for Import South Africa is a mandatory

Harmonized Codes: Mandatory, Import: Yes / Export: Yes

Freight Details: Freighted BLs are allowed.

**Payment terms :** Collect charges are acceptable, For import shipments into South Africa, the congestion surcharge (CGD) must be prepaid.

However, when freight is collect, CGD can be marked as collect to follow the freight.

Part Load Bs/L: not accepted

Print B/L at Destination : Acceptable

**Transit cargo:** For MH movement we need to mention "Shipper declares CARGO IN TRANSIT to XXX" where XXX is the final place of delivery. And for CH movement, we need to mention "Cargo in Transit to Place of Delivery".

### **RESTRICTIONS**

### **Prohibited & Restricted Cargo (Export & Import)**

- Hazardous classes 1,7 and 9 subject to appoval before acceptance
- Arms and ammunition; parts and accessories thereof
- Nuclear reactors, boilers, machinery and mechanical appliances; parts thereof
- Live animals
- Meat and edible meat offal
- Fish and crustaceans, molluscs and other aquatic vertebraetes
- Products of animal origin, not elsewhere specified or included
- Live trees and other plants; bulbs, roots and the like, cut flowers and ornamental foliage
- Preparations of meat, of fish or of crustaceans, molluscs, or other aquatic invertebrates
- Residues and waste from the food industries; prepared animal fodder
- Tobacco and manufactured / unmanufactured tobacco substitutes Asbestos
- Salt; sulphur; earths and stone; plastering materials, lime and cement Mineral fuels, mineral oils and products of their distillation; bituminous substances; mineral waxes
- Radio-active elements or of isotopes
- Organic chemicals



- Pharmaceutical products
- Explosives; pyrotechnic products; matches; pyrophoric alloys; certain combustible preparations
- Raw hides and skins (excluding furskins) and leather
- Raw furskins and artificial fur
- Wool, fine or coarse animal hair; horsehair yarn and woven fabric
- Ceramic products
- Natural or cultured pearls,
- Precious or semi-precious stones, precious metals, metals clad with precious metal and articles thereof; coins
- Ingots and other primary forms
- Works of art, collector's pieces and antiques

### **Special Commodities**

Special Commodities are special although they are not loaded in an Open Top OT/Hard Top HT or on a Flatrack. Due to their characteristics, weight or surface texture they require special attention throughout the whole documentary and operational process. In some cases they require a special stowage position and specific approval of the vessel planner or partner lines.

### Carbon Black - Carbon Activated

Carbon black is a very light, oily black powder. Spillage contaminates the container which cannot be cleaned by water. It is the same stuff you find in your printer-cartridges, but also used by the tire and filter industry and many others. It can be of mineral or organic origin. Activated Carbon is a form of carbon high surface area. It is mainly used for filters, medicine, sewage treatment, respirators.

It might be classified as IMDG Class 4.2, UN 1361 or 1362 and must be packed according to the provisions of the IMDG Code. All Bookings (DG or NON-DG) must be verified by the Regional DG department.

NON-DG bookings to be marked with Special Product "CARB".

### Charcoal Non-DG

Charcoal is a substance obtained by partial burning or carbonization (destructive distillation) of organic material.

All Bookings (DG or NON-DG) must be verified by the Regional DG department.



It is compulsory to register on screen S8120 the Special Commodity Code (SCC): "NODGCOAL". This flags automatically the Special Product "COAL".

### **Cocoa Butter**

Cocoa Butter is loaded as a block. Its melting point is 35 °C which can be easily reached in a container when vessel call tropical regions.

If cocoa butter melts, it may clog the bilges and/or damage other cargo.

It is compulsory to register on screen S8120 the Special Commodity Code (SCC): COCOABUT. This flags automatically the Special Product "CABU"

## **Flexitanks**

A flexitank is a strong plastic bag for liquids, filling the almost whole container. It is only for non-DG cargoes and a cost effective alternative to tank containers, drums or ibc. Only whitelisted flexitanks or commodities are accepted.

# Hides - Wet, Blue, (Dry)

WET and BLUE HIDES are compulsory to register as Special Commodity: WETHIDES. This flags automatically the Special Product "WETS".

DRY HIDES are not needed to be marked.

Hides might have a terrible smell and if leaking they contaminate the container floor and other cargoes.

The type or classification of hides (wet, blue, dry), depends on the degree of fabrication.

# **Metal Scrap**

Metal scrap size and structure varies. Best practice is to pack it in cases, on pallets, in big bags or pressed in bales/bundles.

If it shall be stuffed loose, specific rules have to be followed to protect the container. Only customers that signed the LOI are allowed to load scrap in bulk.

Additional cost for the separation of boxes for scrap at the depot shall be charged to the customer.

### **Sensitive Commodities**

Based on our Global Code of Ethics and our Sustainability Policy, to protect our environment and maintain our good reputation, Hapag-Lloyd has decided to NOT transport the following sensitive cargoes/commodities.



## **Steel Coils**

Same as marble/granite blocks, steel coils have a very high weight on a small resting area. In addition, their shape requires a strong cradle.

Due to the high selective load it is often preferable to use a steel floor container.

# **Tobacco**

Tobacco is a high value product that require special attention to protect Hapag-Lloyd from harm.

It is crucial that the "Rare and Valuable Cargo – P&I Club Requirements" are followed if the cargo value exceeds USD 500.000

# **Fishmeal**

Fishmeal (IMO regulated or not) may be stuffed as bulk in HLAG owned containers, provided special requirements are fulfilled.

Additional cost for container cleaning shall always be charged In case of doubt please contact the Customer Service Team. Granite & Marble Blocks

Granite & Marble Blocks have a high weight on a small resting area.

#### Therefore,

- exceeding weight stresses and damages the steel beams of the container floor
- Insufficient securing causes serious damage

## Lithium Batteries and Lithium Ion Batteries, Non-DG

Lithium Batteries and Lithium Ion Batteries are electrical batteries containing lithium or lithium ion encased in a rigid metallic body. Lithium Batteries or Lithium Metal Batteries are primary batteries that have metallic lithium as an anode. A Lithium Ion Battery is a type of rechargeable battery. They are commonly used for portable electronics and electric vehicles. Both types may also be shipped with equipment or packed in equipment.

All Bookings (DG or Non-DG) must be verified by the Regional DG department.

## Logs / Timber

Logs can damage our containers, depending on their size, shape and loading method. Furthermore, the export of specific endangered wood from some areas is restricted.

# Military Cargo

Such cargo is under control of the Dangerous Goods Department. Please click on the image to get the contact details.

**Shipper's Owned Containers (SOC)** 



Stowage conditions and cost for shipping the container are depending on the CSC Plate & CSC Certificate status of the shipper's owned container. We classify in full, restricted / limited or missing. Minimum CSC plate & CSC Certificate validity: end of voyage.

### **Steel Plates (prelashed)**

Steel Plates are very heavy and often have overdimensions. They require a special lashing routine and attention with lashing and blocking according to the CTU Code of Practice.

#### Waste

Such cargo is under control of the Dangerous Goods Department. That's why please contact with Customer Service Team.

# **KENYA:**

B/L Type: OBL or Seaway Bill

**Shipper Details :** Full name, address, country name and contact phone numbers & email address.

Consignee Details: Full Consignee name, mailing address as per Tax Identification Number (PIN), country name, contact phone numbers & email address are mandatory. NVO companies are allowed to be shown on the BL. Some are licensed as consolidators hence they also submit their own Consol manifest to customs after our Cuscar is approved. For those not licensed, they can seek amendment of the manifest subject to receipt of manifest corrector notice from shipper at POL and customs approval when Cuscar is already registered.

**Notify Details :** For To Order BLs, Full name, address, country name and contact phone numbers & email address of the importer are required. SAME AS CONSIGNEE is acceptable.

**Tax ID**: PIN number for consignee located in Kenya should be included in the address (Local (Kenyan) customers are required to show their 11 alphanumeric customs PIN NO e.g P051136562B.)

**Harmonized Codes : -**Mandatory

-Codes used according to the East Africa Community Common External Tariff, 2022 **EAC Common External Tariff, 2022** 

Freight Details: Freighted BL's are not accepted.

Payment terms: All freight must be invoiced as prepaid, NO Freight Collect is allowed.



- DLF to follow freight and to be prepaid. No DLF allowed on a collect basis, unless DLF collect is approved by Destination office
- Destination import charges are acceptable on collect basis except for TBL shipments to Hinterland countries.

Part Load Bs/L: Part load B/L are not acceptable.

Print B/L at Destination : Acceptable

Transshipment: Acceptable - but only as FCL/FCL

## Kenya: Prohibited and Restricted Goods

#### **RESTRICTON GOODS**

- 1. All goods the importation of which is for the time being prohibited under this Act, or by any written law for the time being in force in the Partner State.
- 2. False money and counterfeit currency notes and coins and any money not being of the established standard in weight or fineness.
- 3. Pornographic materials in all kinds of media, indecent or obscene, printed paintings, books, cards, lithographs or other engravings, and any other indecent or obscene articles.
- 4. Matches in the manufacture of which white phosphorus has been employed.
- 5. Any article made without proper authority with the Armorial Ensigns or Court of Arms of a Partner State or having such Ensigns or Arms so closely resembling them as to be calculated to deceive.
- 6. Distilled beverages containing essential oils or chemical products, which are injurious to health, including thijone, star arise, benzoic aldehyde, salicyclic esters, hyssop and absinthe. Provided that nothing in this paragraph contained shall apply to Anise and Anisette liquers containing not more than 0.1 per centum of oil of anise and distillates from either pimpinella anisum or the star arise allicium verum.
- 7. Narcotic drugs under international control.
- 8. Hazardous wastes and their disposal as provided for under the base conventions.
- 9. All soaps and cosmetic products containing mercury.
- 10.Used tyres for light Commercial vehicles and passenger cars.
- 11. The following Agricultural and Industrial Chemicals:
  - Agricultural Chemicals 2.4 T, Aldrin, Caplafol, Chlordirneform, Chlorobenxilate, DDT, Dieldrin, 1.2 - Dibroacethanel (EDB), Flouroacelamide, HCH, Hiplanchlor, Hoscachlorobenzene, Lindone, Mercury compounds, Monocrolophs (certain formulations), Methamidophos, Phospharrmion, Methyl - parathion and Parathion.



Industrial Chemicals

Crocidolite

Polychlorominatel biphenyls (PBB)

Polyuchorinted Biphenyls(PCB)

Polychlororinated Terphyenyls (PCT)

Tris (2.3 dibromopropyl) phosphate

Methylbromide (to be phased out in accordance with the Montreal Protocol by 2007).

Counterfeit goods of all kinds

#### RESTRICTON GOODS

- 1. All goods the importation of which is for the time being regulated under this Act by any written law for the time being in force in the Partner State.
- 2. Postal franking machines except and in accordance with the terms of a written permit granted by a competent authority of the Partner State.
- 3. Traps capable of killing or capturing any game animal except and in accordance with the terms of a written permit granted by the Partner State.
- 4. Unwrought precious metals and precious stones.
- 5. Arms and ammunition specified under Chapter 93 of the Customs Nomenclature.
- 6. Ossein and bones treated with acid.
- 7. Other bones and horn cores, unworked defatted, simply prepared (but not cut to shape) degelatinized, powder and waste of these products.
- 8. Ivory, elephant unworked or simply prepared but not cut to shape.
- 9. Teeth, hippopotamus, unworked or simply prepared but not cut to shape.
- 10. Horn, rhinoceros, unworked or simply prepared but not cut to shape
- 11. Other ivory unworked or simply prepared but cut to shape.
- 12. Ivory powder and waste.
- 13. Tortoise shell, whalebone and whalebone hair, horns, antlers, hoovers, nail, claws and beaks, unworked or simply prepared but not cut to shape, powder and waste of these products.
- 14. Coral and similar materials, unworked or simply prepared but not otherwise worked shells of molasses, crustaceans or echinoderms and cattle-bone, unworked or simply prepared but not cut to shape powder and waste thereof.
- 15. Natural sponges of animal origin
- 16. Spent (irradiated) fuel elements (cartridges) of nuclear reactors.



- 17. Worked ivory and articles of ivory.
- 18.Bone, tortoise shell, horn, antlers, coral, mother-of pearl and other animal carving material, and articles of these materials (including articles obtained by moulding).
- 19.Ozone Depleting Substances under the Montreal Protocol (1987) and the Vienna Convention 1985).
- 20.Genetically modified products.
- 21. Non-indigenous species of fish or egg of progeny.
- 22.Endangered Species of World Flora and Fauna and their products in accordance with CITES March 1973 and amendments thereof.
- 23. Commercial casings (Second hand tyres).
- 24.All psychotropic drugs under international control.
- 25. Historical artefacts.
- 26.Goods specified under Chapter 36 of the Customs Nomenclature (for example, percuassion caps, detonators, signalling flares).
- 27.Parts of guns and ammunition, of base metal (Section XV of the Harmonised Commodity Description and Coding System), or similar goods of plastics under Chapter 39 of the Customs Nomenclature.
- 28. Armoured fighting vehicles under heading No 8710 of the Customs Nomenclature.
- 29. Telescope sights or other optical devices suitable for use with arms, unless mounted on a firearm or presented with the firearm on which they are designed to be mounted under Chapter 90 of the Customs Nomenclature.
- 30.Bows, arrows, fencing foils or toys under Chapter 95 of the Customs Nomenclature.
- 31.Collectors pieces or antiques of guns and ammunition under heading No 9705 or 9706 of the Customs Nomenclature

## Kenya: Condition to Accept Used Clothing / Used Shoes

The commodities Used Clothing/Used Shoes into East Africa through Kenyan ports can be accepted only if Sea freight charges are on prepaid basis.



# **Kenya: Dangerous Shipment Requirements**

For port of Mombasa load or discharge of hazardous cargo conditions, please see below table:

TOT POIL OF	Tor port of mornibasa load of discharge of hazardous cargo conditions, please see below table.					
Terminal / Port / Local regulations for Hazardous cargo: Mombasa (Kenya)						
IMO	Load condition restrictions	Discharge condition restrictions	Transshipment restrictions			
1.1	Shipper obtain approval from Ministry of Defence	nporter obtain approval from Ministry of Defence	Not allowed			
1.2	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
1.3	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
1.4	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
1.5	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
1.6	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
2.1	Direct loading	Direct delivery	N/A			
2.2	Direct loading	Direct delivery	N/A			
2.3	Direct loading	Direct delivery	N/A			
3	Direct loading	Direct delivery	N/A			
4.1	Direct loading	Direct delivery	N/A			
4.2	Direct loading	Direct delivery	N/A			
4.3	Direct loading	Direct delivery	N/A			
5.1	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
5.2	Shipper obtain approval from Ministry of Defence	Direct delivery	Not allowed			
6.1	Direct loading	Direct delivery	N/A			
7	Shipper obtain approval from Ministry of Defence	Ministry of defence approval by consignee	Not allowed			
8	Direct loading	Direct delivery	N/A			
9	Direct loading	Direct delivery	N/A			

# **MOROCCO:**

**B/L Type**: SWB or OB/L / E-BL allowed.

**Shipper Details**: Adress, Phone & fax must be shown - PO BOX acceptable

**Consignee Details :** Address, Phone & fax & TAX ID/ ICE must be shown - PO BOX acceptable

Number of Common Company Identifier (Identifiant Commun de l'Entreprise) - ICE - must containing 15 digits & it is a mandatory information to be stipulated in this field as of 01.03.2019.

Notify Details: Address, Phone & fax & TAX ID/ ICE must be shown - PO BOX acceptable

Number of Common Company Identifier (Identifiant Commun de l'Entreprise) - ICE - must containing 15 digits & it is a mandatory information to be stipulated in this field as of 01.03.2019.



**Tax ID/ ICE (Common Company Identifier) :** Is a mandatory information to be stipulated on consignee's & notify's square in this field as of 01.03.2019

Harmonized Codes: Not necessary

Freight Details: Not necessary to show Freight details breakdown.

Payment terms : Collect charges are acceptable

Part Load Bs/L: No

Print B/L at Destination : Acceptable

**Transit cargo**: The port in country "A" where the goods are discharged must be displayed in the Port of Discharge box.

In case of land transport in C/H to country "B", street, postal code, location and country must be displayed in the Place of Delivery box. Minimum demand is postal code and location. In case of M/H at port of country A we need to insert on the B/L and on the manifest the following clause:

- CARGO IN TRANSIT TO......AT CONSIGNEE'S CARE AND EXPENSES or
- CARGO IN TRANSIT TO...... ON RECEIVER'S CARE AND ACCOUNT.

**Transshipment:** The port where the last sea vessel will discharge the goods must be displayed in the Port of Discharge box.

Transshipment is PROHIBITED in the port of CASABLANCA (MACAS).

## **Special Instructions for Loading to Morocco**

Acceptance of below-mentioned cargo must be duly checked with port of loading office first

- Cigarettes
- Sisal fiber
- Linen
- Dry cotton
- Transshipment prohibited in Casablanca
- Personal Effects, used and private goods, private cars to Morocco is strictly forbidden.



# TANZANIA:

B/L Type: OBL or Seaway Bill

**Shipper Details :** Must be the actual Shipper with complete name , full address and contact details.

**Consignee Details :** Full contact details & address of the party and party should be in Tanzania.

Notify Details: Full contact details & address of the party and party should be in Tanzania.

**Tax ID**: TAX ID might be required by some consigneesfor LC requirements / regulatory need. So Tax ID can be added based on shipper request

**Harmonized Codes**: harmonized codes indicated on BL if shipper requres them to be indicated

**Freight Details**: Freight details to be shown only if shipper requires same.

**Payment terms :** Freight collect is not acceptable as of 1, August 2018 (BL date). Only Freight Prepaid (SEA and relevant MC charges) is accepted.

Due to the port of Dar es Salaam being a free in/out port, terminal handling and wharfage charges are paid direct by the shipper/consignee to the terminal.

Hapag-Lloyd or our agency (Diamond Shipping Services) in Tanzania cannot by law and regulation accept any payments for terminal handling and wharfages charges. Direct or intermediary. This has to be paid direct by the shipper/consignee to the terminal.

**Part Load Bs/L**: Part BLs are not accepted for FCL. It is only accepted for LCL container booked through consolidation arrangements

Print B/L at Destination: Accepted after all charges have been invoiced and collected

**Transit cargo**: For MH movement we need to mention "Shipper declares CARGO IN TRANSIT to XXX" where XXX is the final place of delivery. And for CH movement, we need to mention "Cargo in Transit to Place of Delivery". (Always the final consignee's address should be accurate and complete)

## **Import Prohibited Cargo**

1. False money and counterfeit currency notes and coins and any money not being of the established standard in weight or fineness.



- 2. Pornographic materials in all kinds of media, indecent or obscene printed paintings, books, cards, lithographs or other engravings, and any other indecent or obscene articles.
- 3. Matches in the manufacture of which white phosphorous has been employed.
- 4. Any article made without proper authority with the Armorial Ensigns or Coat of Arms of a partner state or having such Ensigns or Arms so closely resembling them as to be calculated to deceive.
- 5. Distilled beverages containing essential oils or chemical products, which are injurious to health, including thijone, star arise, benzoic aldehyde, salicyclic esters, hyssop and absinthe. Provided that nothing in this paragraph contained shall apply to "Anise and Anisette" liquers containing not more than 0.1 per cen- tum of oil of anise and distillates from either pimpinella anisum or the star arise allicium verum.
- 6. Narcotic drugs under international control.
- 7. Hazardous wastes and their disposal as provided for under the base conventions.
- 8. All soaps and cosmetic products containing mercury.
- 9. Used tyres for light Commercial vehicles and passenger cars.
- 10. The following Agricultural and Industrial Chemicals:
- 1. Agricultural Chemicals
  - 1. 2.4 T
  - 2. Aldrin
  - 3. Caplafol
  - 4. Chlordirneform I Chlorobenxilate I DDT
  - 5. Dieldrin
  - 6. 1.2 Dibroacethanel (EDB)
  - 7. Flouroacelamide
  - 8. HCH
  - 9. Hiplanchlor
  - 10. Hoscachlorobenzene (xi) Lindone
  - 11. Mercury compounds
  - 12. Monocrolophs (certain ormulations) f
  - 13. Methamidophos
  - 14. Phospharrmion
  - 15. Methyl parathion
  - 16. Parathion
- 2. Industrial Chemicals
  - 1. Crocidolite
  - 2. Polychlorominatel biphenyls (PBB)
  - 3. Polyuchorinted Biphenyls (PCB)
  - 4. Polychlororinated Terphyenyls (PCT)



- 5. Tris (2.3 dibromopropyl) phosphate
- 6. Methylbromide (to be phased out in accordance with the Montreal Protocol by 2007).
- 11. Counterfeit goods of all kinds.
- 12. Plastic articles of less than 30 microns for the conveyance or packing of goods.
- 13. Military Cargo

# **Import Restricted Cargo**

- 1. stal franking machines except and in accordance with thPoe terms of a written permit granted by a competent authority of the Partner State.
- 2. Traps capable of killing or capturing any game animal except and in accordance with the terms of a written permit granted by the Partner State.
- 3. Unwrought precious metals and precious stones.
- 4. Arms and ammunition specified under Chapter 93 of the Customs Nomenclature.
- 5. Ossein and bones treated with acid.
- 6. Other bones and horn cores, unworked defatted, simply prepared (but not cut to shape) degelatinized, powder and waste of these products.
- 7. Ivory, elephant unworked or simply prepared but not cut to shape.
- 8. Teeth, hippopotamus, unworked or simply prepared but not cut to shape.
- 9. Horn, rhinoceros, unworked or simply prepared but not cut to shape
- 10. Other ivory unworked or simply prepared but cut to shape.
- 11. Ivory powder and waste.
- 12. Tortoise shell, whalebone and whalebone hair, horns, antlers, hoovers, nail, claws and beaks, unworked or simply prepared but not cut to shape, powder and waste of these products.
- 13. Coral and similar materials, unworked or simply prepared but not otherwise worked shells of molasses, crustaceans or echinoderms and cattle-bone, unworked or simply prepared but not cut to shape powder and waste thereof.
- 14. Natural sponges of animal origin.
- 15. Spent (irradiated) fuel elements (cartridges) of nuclear reactors.
- 16. Worked ivory and articles of ivory.
- 17. Bone, tortoise shell, horn, antlers, coral, mother-of pearl and other animal carving material, and articles of these materials (including articles obtained by moulding).
- 18. Ozone Depleting Substances under the Montreal Protocol (1987) and the Vienna Convention (1985).
- 19. Genetically modified products.
- 20. Non-indigenous species of fish or egg of progeny.
- 21. Endangered Species of World Flora and Fauna and their products in accordance with CITES March 1973 and amendments thereof.
- 22. Commercial casings (Second hand tyres).



- 23. All psychotropic drugs under international control.
- 24. Historical artefacts.
- 25. Goods specified under Chapter 36 of the Customs Nomenclature (for example, percuassion caps, detonators, signalling flares).
- 26. Parts of guns and ammunition, of base metal (Section XV of the Harmonised Commodity Description and Coding System), or similar goods of plastics under Chapter 39 of the Customs Nomenclature.
- 27. Armoured fighting vehicles under heading No. 8710 of the Customs Nomenclature.
- 28. Telescope sights or other optical devices suitable for use with arms, unless mounted on a firearm or presented with the firearm on which they are designed to be mounted under Chapter 90 of the Customs Nomenclature.
- 29. Bows, arrows, fencing foils or toys under Chapter 95 of the Customs Nomenclature.
- 30. Collector's pieces or antiques of guns and ammunition under heading No. 9705 or 9706 of the Customs Nomenclature.

## **Dangerous Shipment Requirements**

For port of Dar es Salaam load or discharge of hazardous cargo conditions, please see below table:

Terminal / Port / Local regulations for Hazardous cargo: Dar es Salaam (Tanzania)				
IMO	Load condition restrictions	Discharge condition	Transshipment restrictions	
1.1	Direct loading only	Direct delivery only	Direct t/s	
1.2	Direct loading only	Direct delivery only	Direct t/s	
1.3	Direct loading only	Direct delivery only	Direct t/s	
1.4	Direct loading only	Direct delivery only	Direct t/s	
1.5	Direct loading only	Direct delivery only	Direct t/s	
1.6	Direct loading only	Direct delivery only	Direct t/s	
2.1	Direct loading only	Direct delivery only	Direct t/s	
2.2	Direct loading only	Direct delivery only	Direct t/s	
2.3	Direct loading only	Direct delivery only	Direct t/s	
3	N/A	N/A	N/A	
4.1	N/A	N/A	N/A	
4.2	N/A	N/A	N/A	
4.3	N/A	N/A	N/A	
5.1	N/A	N/A	N/A	
5.2	N/A	N/A	N/A	
6.1	N/A	N/A	N/A	
7	Direct loading only	Direct delivery only	Direct t/s	
8	N/A	N/A	N/A	
9	N/A	N/A	N/A	



# NIGERIA:

B/L Type: SWB or OB/L

**Shipper Details :** Full name, full address,contact phone numbers and an email address is mandatory.

**Consignee Details :** Full name, full address incl PO Box, contact phone numbers and an email address is mandatory.

Consignee must be located in Nigeria. Email address must reflect on BL (consignee address).

NVO Can be mentioned as consignee. The Match-Code can't be created till Company Registration and full address with E-mail and Telephone numbers have been provided and confirmed reachable and approved by the HL Nigeria

To process collect invoices for customers who are importing for the first time into Nigeria (if you are creating a new match-code) or for customers who have not sent these documents to Hapag-Lloyd Nigeria previously. This requirement is a one-time exercise for registration and will not be required for subsequent shipments.

Please advise the shipper of the following:

If consignee is a company, we require following documents (all documents mandatory)

- Certificate of Incorporation
- Blank copy of letter head with company address
- Tax Identification Number

If Consignee is an Individual, we require following documents (all documents mandatory)

- Data page of International Passport; or valid Driver's License; or valid National Identity Number
- Confirmation email of consignee's address.

**Notify Details :** Full name, full address incl PO Box, contact phone numbers and an email address is mandatory. Email address must reflect on BL (Notify address).

Notify must be located in Nigeria when consignee stipulates 'to order' or 'to order of...'

Tax ID : Mandatory

Freight Details : no freight details to be shown

**Payment terms:** Freight Collect is not acceptable.



Freight and Origin Local charges to be on Prepaid. For inland Haulage concluded at destination, DLF is to be collected at destination in local currency. For inland Haulage concluded at origin DLF to follow **freight**.

Part Load Bs/L: No

Harmonized Codes: not mandatory, if stated ok but if not, also ok.

Print B/L at Destination : Acceptable

Transit cargo: Not acceptable.

#### **RESTRICTIONS**

## Nigeria

• Re-exporting cargo from Nigeria is not allowed as per local custom regulation

# **Import Prohibition List**

- Live or Dead Birds including Frozen Poultry HS Codes 0105.1100 0105.9900, 0106.3100 - 0106.3900, 0207.1100 - 0207.3600 and 0210.9900
- 2. Pork, Beef HS Codes 0201.1000 0204.5000, 0206.1000 0206.9000, 0210.1000 0210.2000
- 3. Birds Eggs HS Code 0407.0000; excluding hatching eggs
- 4. Refined Vegetable Oils and Fats HS Code 1507.1000.00 1516.2000.29 [but excluding refined Linseed, Castor and Olive oils. Crude vegetable oil are however NOT banned from importation]
- Cane or Beet Sugar and Chemically Pure Sucrose, in solid form containing added flavouring or colouring matter - HS Code 1701.91.1000 - 1701.99.9000 in retail packs
- 6. Cocoa Butter, Powder and Cakes HS Codes 1802.00.0000 1803.20000, 1805.001000 1805.00.9000, 1806.10.0000 1806.20.0000 and 1804.00.0000
- 7. Spaghetti/ Noodles HS Codes 1902.1100 1902.30.0000
- 8. Fruit Juice in Retail Packs HS Codes 2009.11.0012 2009.11.0013 2009.9000.99
- Waters, including Mineral Waters and Aerated Waters containing added Sugar or Sweetening Matter or Flavoured, ice snow - HS Codes 2201.1000 - 2201.90.00, other non-alcoholic beverages HS Code 2202.10.00 - 2202.9000.99 [ but excluding energy or Health Drinks {Liquid Dietary Supplements) e.g. Power Horse, Red Ginseng etc.] HS Code 2202.9000.91 and Beer and Stout (Bottled, Canned or Otherwise packed) HS Code 2203.0010.00 - 2203.0090.00
- 10. Bagged Cement HS Code 2523.2900.22



- 11. Medicaments falling under Headings 3003 and 3004 as indicated below:
  - Paracetamol Tablets and Syrups
  - Cotrimoxazole Tablets Syrups
  - Metronidazole Tablets and Syrups
  - Chloroquine Tablets and Syrups
  - Haematinic Formulations: Ferrous Sulphate and Ferrous Gluconate Tablets, Folic Acid Tablets, Vitamin B Complex Tablet [except modified released formulations].
  - Multivitamin Tablets, Capsules and Syrups [except special formulations].
  - Aspirin Tablets [except modified released formulation and soluble aspirin].
  - Magnesium Trisilicate Tablets and Suspensions.
  - Piperazine Tablets and Syrups
  - Levamisole Tablets and Syrups
  - Clotrimazole Cream
  - Ointments Penicillin/ Gentamycin
  - Pyrantel Pamoate Tablets and Syrups
  - Intravenous Fluids [Dextrose, Normal Saline, etc.]
- 12. Waste Pharmaceuticals HS Code 3006.9200
- 13. Mineral or Chemical Fertilisers containing two or three of the fertilising elements nitrogen,phosphorus and potassium (NPK 15-15-15), excluding organic fertilser HS Code 3105.10.00.00 3105.90.00.00
- 14. Soaps and Detergents HS Code 3401.11.1000 3402.90.0000 (in retail packs only)
- 15. Mosquito Repellant Coils HS Code 3808.9110.91 (Mosquito Coils).
- 16. Rethreaded and used Pneumatic tyres but excluding used trucks tyres for rethreading of sized 11.00 x 20 and above 4012.2010.00
- 17. Corrugated Paper and Paper Boards HS Code 4808.1000, and Cartons, Boxes and Cases made from corrugated paper and paper boards HS Code 4819.1000, Toilet Paper, Cleaning or Facial Tissue HS Code 4818.1000 4818.9000 excluding baby diapers and incontinence pads for adult use 4818.4000.41 and Exercise Books HS Code 4820.2000
- 18. Telephone Re-charge Cards and Vouchers HS Code 4911.9990.91
- 19. Carpets and other Textile Floor Coverings falling under HS Code 5701.10.000 5705.00.0000
- 20. All types of Foot Wears, Bags and Suitcases HS Codes 6401.1000.11 6405.9000.99 and 4202.1100.10 4202.9900.99 [but excluding Safety Shoes used in oil industries, Sports Shoes, canvas shoes all Completely Knocked Down (CKD) blanks and parts]
- 21. Hollow Glass Bottles of a capacity exceeding 150mls (0.15 litres) of all kinds used for packaging of beverages by breweries and other beverage and drink companies HS Code 7010.9021.29 and 7010.9031.00
- 22. Used Compressors HS Code 8414.3000, Used Air Conditioners HS Codes 8415.1000.11 8415.9000.99 and Used Fridges/ Freezers HS Codes 8418.1000.11 8418.69.0000
- 23. Used Motor Vehicles above twelve (12) years from the year of manufacture HS. Codes 8703.10.0000 8703.90.0000
- 24. Ball Point Pens and parts including refills (excluding tip) HS Code 9608.10.0000



25. Tomato Paste or Concentrate put up for retail sale - 2002100000, 2002902000, 2002909000

# Goods: The importation of which is absolutely prohibited

- 1. Air Pistols
- 2. Airmail Photographic Printing Paper
- 3. All counterfeit/ pirated materials or articles including Base or Counterfeit Coin of any Country
- 4. Beads composed of inflammable celluloid or other similar substances
- 5. Blank Invoices
- 6. Coupons for foreign football pools or other betting arrangements
- 7. Cowries
- 8. Exhausted tea or tea mixed with other substances. For the purposes of this item, "exhausted tea" means any tea which has been deprived of its proper quality, strength, or virtue by steeping, infusion, decoction or other means
- 9. Implements appertaining to the reloading of cartridges
- Indecent or obscene prints, painting, books, cards, engraving or any indecent or obscene articles
- 11. Manilas
- 12. Matches made with white phosphorous
- 13. Materials of any description with a design which, considering the purpose for which any such material is intended to be used, is likely in - the opinion of the president to create a breach of the peace or to offend the religious views of any class of persons in Nigeria
- 14. Meat, Vegetables or other provisions declared by a health officer to be unfit for human consumption
- 15. Piece goods and all other textiles including wearing apparel, hardware of all kinds, crockery and china or earthenware goods bearing inscriptions (whether in Roman or Arabic characters) from the Koran or from the traditions and commentaries on the Koran
- 16. Pistols disguised in any form
- 17. Second-hand clothing
- 18. Silver or metal alloy coins not being legal tender in Nigeria
- 19. Nuclear Industrial waste and other Toxic waste
- 20. Spirits:

### Other than:

\* Alcoholic bitters, liqueurs, cordials and mixtures admitted as such in his discretion by the Comptroller-General and which are not deemed to be injurious spirits within the meaning of any enactment or law relating to liquor or liquor licencing.



- \* Brandy, ie. Spirit Distilled in Grape growing countries from fermented grape juice and from no other materials and Stored in wood for a period of three years.
- \* Drugs and medicinal spirits admitted as such in his discretion by the Comptroller-General.
- \* Gin, i.e. Spirit Produced by distillation from a mixed mash of cereal grains only saccharified by the diastase of malt and the Flavoured by redistillation with juniper berries and other vegetable ingredients and of a brand which has been notified as an approved brand by notice in the Gazette and in containers labeled with the name and address of the owner of the brand or Produced by distillation at least three times in a pot still from mixed mash or barley, rye and maize saccharified by diastase of malt and then rectified by redistillation in a pot still after the addition of juniper berries and other vegetable materials.
- \* Methylated or denatured spirit, i.e. Mineralized Methylated spirit mixed as follows: to every ninety parts by volume of spirits mine and one half parts by volume of wood naphtha and one-half of one part by volume of crude pyridine and to every 455 litres of the mixture 1.7 litres of mineral naphtha or petroleum oil and not less than 0.7 grammes by weight of powdered aniline dye (Methyl violet) and so in proportion for any quantity less than 455 litres and Industrial Methylated spirit imported under licence from the Comptroller-General and mixed as follows: to every ninety-five parts by volume of spirits five parts by volume of wood naphtha and also one-half of one part by volume of the mixture and Spirits denatured for a particular purpose in such a manner as the Comptroller-General in any special circumstance may permit.
- \* Perfumed Spirits.
- \* Rum i.e. Spirit Distilled directly from sugar-cane products in sugar-cane growing countries and Stored in wood for a period of three years.
- \* Spirits imported for medical or scientific purposes, subject to such conditions as the Comptroller-General may prescribe.
- \* Spirits totally unfit for use as portable spirits admitted to entry as such in the discretion by the Comptroller-General.
- \* Whisky, i.e. Spirit Obtained by distillation from a mash or cereal grains saccharified by diastase of malt and stored in wood for a period of three years.
- Containing more than forty-eight and one-half per centum of pure alcohol by volume except denatured, medicated and perfumed spirits, and such other spirits which the Comptroller-General, in his discretion, may allow to be imported subject to such conditions as he may see fit to Impose.
- Weapons of any description which in the opinion of the Comptroller-General are designed for the discharge of any noxious liquid, gas or other similar substance and any ammunition containing or in the opinion of the Comptroller- General or adapted to contain any noxious liquid, gas or other similar substances.

## **MEXICO:**



**B/L Type**: Original bill of lading and Seaway bill accepted.

**Shipper Details :** Complete name and address. Contact name and phone number is mandatory.

**Consignee Details :** Complete name, address and TAX ID number required. Contact name and phone number must be provided but not required to be shown on the BL. Local dispositions in General Rules of Foreign Trade (Reglas Generales de Comercio Exterior) and Customs Law (Ley Aduanera) mentions this as requirement.

**Notify Details :** Complete name, address and TAX ID number required. Contact name and phone number must be provided but not required to be shown on the BL. If B/L is consigned "to order" Notify Party must not be omitted.

Local dispositions in General Rules of Foreign Trade (Reglas Generales de Comercio Exterior) and Customs Law (Ley Aduanera) mentions this as requirement.

**Tax ID**: Mandatory for Shipper, Consignee and Notify. Must to be shown in the BL.

**Packaging :** Pallets and Skids not allowed to/from MX Ports, regardless if vessel call or not American ports.

**Freight Details :** Collect Freight must be shown in the BL and it has to be available to be printed.

**Payment terms :** Collect freight is acceptable, only in USD.

For import shipments, bls must be rated with collect charges exclusively.

Part Load Bs/L: No Part Load BL allowed for different consignees.

FCL Part Load BLs are acceptable but must have a common Consignee. BL can use C/O for different customers in CN field due Mexican Customs requires in terminal release per container.

The clause suggested by the B/L Group is not working in Mexico and should not be printed on B/L.

**Print B/L at Destination :** RAD – Release at Destination is acceptable. Only for OBL.

#### RESTRICTIONS

**Mexico: Inland Weight Restriction Notification** 



in order to ensure compliance with regulations, we reinforce the maximum cargo weight allowed (includes cargo and packing/lashing material), per container is as follows, with no exceptions:

1. Truck Mexican Territory except Ensenada

Full / Tandem: Container 20', 40' y RF's: 23 tons (cargo)
Single (\*): Container 20' / 40's: 26 tons (cargo)
Container RF: 23 tons (cargo)

2. Truck Area Ensenada

Full / Tandem: Container 20', 40' y RF's: 21 tons (cargo) Single (\*): Container 20', 40' y RF's: 23 tons (cargo)

3. Rail to ramp only

Container 20': 23 tons (cargo) Container 40': 26 tons (cargo)

- Rail companies do not accept nor move boxes exceeding the container payload.
- Rail companies might accept higher cargo weight in 20' containers (without exceeding the container payload) .For more information please contact with customer service .
- 4. Combined Rail (rail and truck local delivery)

Container 20': 23 tons (cargo) Container 40': 26 tons (cargo)

5. Local delivery

Container 20': 23 tons (cargo) Container 40': 26 tons (cargo)

#### BENIN:

B/L Type: both SWB and OB/L are accepted

**Shipper Details :** Full name and full address is mandatory.

**Consignee Details :** Full name, full address incl PO Box, contact phone numbers and an email address is mandatory.

NVO can be mentioned as consignee.

**Notify Details :** Full name, full address incl PO Box, contact phone numbers and an email address is mandatory.



**Harmonized Codes**: not mandatory

Freight Details: no freight details to be shown

Payment terms: Freight collect is not accepted.

Freight and Origin Local charges to be on Prepaid. The Congestion Surcharge Destination fee (CGD) and the Tax Import (TXI) must always follow the Sea Freight payment definition.

Part Load Bs/L : Acceptable

Print B/L at Destination : Acceptable

**Transit cargo**: It is important that 'in transit to' clause must be inserted under the Extended Cargo Description. It's compulsory to add the final destination to the "in transit clause".

**Benin: Restricted Import Cargo** 

Below are restricted/banned to be imported into Benin:

- Cigarette / Tobacco
- Drug
- Türkiye Rump
- Hookah
- Arms
- Fatty foods (foie gras in French)
- Explosives
- Slot machine (gambling)
- Türkiye Meat from Poland
- Nitrate d'ammonium

# CHILE:

**B/L Type**: SWB or OB/L accepted.

Shipper Details: All details must be shown, Company Name, Address, contact, phone

**Consignee Details**: All details must be shown, Company Name, Business Tax ID number of the Company (R.U.T.: Rol Unico Tributario) Address, contact, phone. Only "to order" consignee are free of not include Business Tax ID number of the Company.



Consignee without full address, Business Tax ID number of the Company (R.U.T.: Rol Unico Tributario) and phone number are not acceptable. Only "to order" consignee are free of not include Business Tax ID number of the Company.

No Private Person are allowed to be assigned as consignee in a BL/SWB document and neither a Private Person C/O any company or forwarder.

Notify Details: Contact person and telephone number must be included in the Bill of Lading

**Tax ID**: Importer's Registration Code is mandatory.

Packaging: All documents must register quantity and type of packing.

Harmonized Codes: HS code is optional

Freight Details: According to Customs requirements, only freighted BLs are acceptable.

**Payment terms:** Freight collect is acceptable.

Part Load Bs/L: Partload BLs are acceptable.

Print B/L at Destination: Release at Destination is acceptable

**Transit cargo**: YES (Transit cargo must included the following leyend: "Carga en transito a XX por cuenta y riesgo del consignatario" or "Cargo in transi to XX under count and risk of consignee". It is recomended to include both spanish and english clause.)

#### **RESTRICTIONS**

### Chile - Inland Service

Inlands can be possible but with following restrictions;

Chile -> All Pod and destinations.

Commodity Restrictions : all kind of artworks, jewelry, antiques, precious metals, gems.

Max 25 tons (Cargo) for 20' + Tare Weight Max 26.5 tons (Cargo) for 40' + Tare Weigh

#### **Chile: Personal Effects**

Shipments to individuals are restricted due to the inconvenience of avoid unpaid demurrage/abandoned units.

In the case of personal effects / household goods, all shipments to Chile must be handled by a freight forwarder or approved moving company, in addition to complying with the current personal effects shipment policy.



Above will only be accepted with prior confirmation from the Hapag Lloyd Chilean office to identify the consignee before accepting the booking and releasing the empty container to the shipper. Therefore please contact with port of loading office before getting a new booking.

In addition, the shipper must provide a written guarantee to pay all detention and demurrage charges, freight collect will not be accepted.

Bahrain: Restrictions and Basic Guidelines for cargo

Scrap - Import of scrap in any form is prohibited in Bahrain.

# Personal Effect (PE) & Household Goods general handling instruction

- All personal effects must be routed via a reputable forwarder / packing & removals company.
- Shipments can be consigned to private individuals however notify party details of the forwarder / packing & removals company is mandatory.
- Only Port to Port shipments can be accepted. No door delivery available, any such requirement will have to be arranged by the forwarder / removal company at their own costs, risk and responsibility.
- Each shipment must have the individuals full style contact details along with email address (if available) and local phone number.
- All customs formalities and declarations etc. will be done by the forwarder / packing & removals company. Hapag- Lloyd does not custom clear personal effects cargo.

# **SINGAPORE**

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

Consignee Details: Full Name and Address, POBox alone is NOT allowed

Notify Details: Full Name and Address, POBox alone is NOT allowed

Tax ID: not applicable

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required.

**Harmonized Codes**: not applicable



Freight Details: optional to incl charges

**Payment terms :** Sea freight & associated charges, all origin local charges must be prepaid for Reefer imports. Elsewhere payment in Singapore as Freight Collect is not acceptable

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable

# **BAHRAIN:**

B/L Type: SWB or OB/L

**Shipper Details :** Full Style Address (Complete address(Phone,e-mail etc) P.O.Box is acceptable only as additional information.)

**Consignee Details :** Full Style Address. (Complete address(Phone,e-mail etc) P.O.Box is acceptable only as additional information.)

**Notify Details :** Full Style Address. (Complete address(Phone,e-mail etc) P.O.Box is acceptable only as additional information.)

Packaging: No of Pallets / boxes/ cases stc.

Freight Details: If charges are to be shown, break-up preferable.

Payment terms : Collect or Prepaid

Part Load Bs/L: Not acceptable

Print B/L at Destination: Prohibited

**Transit cargo**: No transshipments



# **ANGOLA:**

B/L Type: Only Original Bill of Ladings are allowed. eBl is not allowed in Angola.

**Shipper Details :** Full name, address, country name and contact phone numbers & email address.

**Consignee Details :** Full name, address, country name and contact phone numbers & email address

**Notify Details :** SAME AS CONSIGNEE is acceptable. Different client is also acceptable.

For "To Order of the Bank" is acceptable, Full name, address, country name and contact phone numbers & email address are required

**Tax ID**: Mandatory for consignee party.

For in transit shipments where consignee is located in a country outside Angola TAXID is not required.

# **Cargo Description:**

- 1. Description of goods is required on the BL, including no of pkgs / pkg type/ brief description of the goods type etc.
- 2. Motor vehicles for the Local market; Only 6yrs old or less are allowed. Chassis no, manufacture year, model / type of the vehicle are mandatory.
- 3. Groupage/Consolidated cargo must be mentioned in the description. Part-load cargo must be mentioned. Forwarders also must be mentioned if their company name have the description "TRANSITARIOS".
- 4. Transit cargo to DRC have a specific clause that must be mentioned "CARGO IN TRANSIT TO DRC, ALL THE COSTS AND RISKS FROM LUANDA TO DRC WILL BE FOR THE RECEIVERS ACCOUNT".
- 5. The export of unmanufactured timber, wood in any form of presentation, is suspended for a period of three (3) years and hence, BL description should be verified at export documentation stage for shipments sailing from Angola to other countries.

Freight Details: No freight details on OBL

**Payment terms :** Angola Local Charges always need to be collect.

Angola : All these charges (listed below) are 'Collect' and should never be made prepaid at POL.



As per Angola Law, the below charges needs to be collected at Angola.

Even if the same is already Paid as Prepaid charge, we will have to cancel the same and reissue an invoice to collect these charges Locally- This leads to delay and negative customer experience for the customer.

XFD Delivery Order per BL

XAO Delivery Order (Delivery note fee per Container)

XNG Admin Fee Destination (per TEU). Charge is different for different container type XHR Manifest Correction (per BL)

Note: Only Manifest Correction (mentioned as XHR) can be both Prepaid or Collect. When it is prepaid, it has to be MFD.

Freight Collect is strictly Not Allowed In Angola- All Frieght should be Prepaid. Freight can never be "collect" at Angola.

Part Load Bs/L : Acceptable

Print B/L at Destination : Acceptable

Cargo To DRC (Democratic Republic of Congo) Transiting via Angola: BL of Transit cargo to DRC should have a specific clause that must be mentioned on the BL "CARGO IN TRANSIT TO DRC, ALL THE COSTS AND RISKS FROM LUANDA TO DRC WILL BE FOR THE RECEIVERS ACCOUNT".

Other/ECTN/local ECTN Mandatory information : CNCA number not mandatory to be on BL

#### RESTRICTIONS

**Angola: Import Prohibited Cargo** 

- A. Goods produced in breach of industrial property rights or in breach of copyright, under the terms of the legislation in force.
  - Goods produced or manufactured in breach of copyright, industrial property, private
    rights over the various technical production processes, for example: inventions,
    patents, utility models, semiconductor products, (integrated circuits or "chips"),
    designs or models, brands of agricultural producers, livestock, forestry and extractive
    industry, creators or antifes, trademarks, logos, denominations of oriem and
    goegraphic indication.
  - 2. Counterfeit goods
  - 3. Lmitations of national postage formulas
- B. Goods prohibited for environmental, moral, safety, health, and protection reasons for human, animal, plant life, industrial, commercial, artistic and archological heritage.
  - 1. Animals and animal products from regions where there is an epidemic



- 2. Distilled beverages containing essences or products recognized as harmful, such as: Absinthe, benzoic aldehyde, badia, salty ethers, hyssop and tuionama.
- 3. Beverages and homemade or handmade medicines
- 4. Drugs and foodstuffs harmful to public health
- 5. Plants and any of their parts, coming from infected phylloxera regions or any other epitypith
- 6. Motor vehicles with right-hand drive, according to the applicable legislation
- 7. Bodywork manufactured with temeplate, serving as packaging for products other than mineral oils
- 8. Food products that do not meet the conditions established in the current legislation or that are in poor condition
- 9. Used batteries
- Subversive advertising material, for example, books, dvd and cd, containing music, images or other information pamphlets, sweatshirts, caps, hats, sheets or other material that insists on violence, disturbances, social unrest
- 11. Catha edulis plant (Khat or miraa)
- 12. Psychotropic substances, narcotic drugs prohibited the leaves of esythraxilon coca, lamark esythraxilon nova granatense (Morris), hicranymus and its varieties, cocaine (ethermethyl acid), cocaine-d, crack and other derivatives, cannabis (leaves and flowery or fruity leaves) from the cannabis plant), opioid, heroin, synthetic drugs, psychopathic substances (salvia, divine rum, mescaline, LSD, synthetic cannabinoids, cathitones and derivatives)
- C. Goods regulated under the Montreal Protocol, under the terms of the legislation in force (chlorofluorocarbons CFCs), Halons (Br FCs), carbon tretachloride (ctc), hydrobromofluorocarbons (HBrFCs), bromochloride (BrClC), methyl chloroformyl (TCA) and dimethyl bromide (BrM) and mixtures
  - 1. Carbon tetrachloride
  - 2. Methyl chloroformil (Trichloromethane)
  - 3. Bromochlorodefluoromethane
  - 4. Bromotrifluoeromethane
  - 5. Dibromotrafluoromethane
  - 6. Trichlorodifluoromethane
  - 7. Dichlorodifluorethane
  - 8. Dichlorodifluoroethane
  - 9. Chlorotrifluoromethane
  - 10. Trichlorotrifluorethane
  - 11. Dichlorotetrafluoroethane



- 12. Chloropentafluorethane
- 13. Pentachlorofluorethane
- 14. Tetrachlorodifluorethane
- 15. Heptachlorofluoropane
- 16. Hexachlorodifloroprapane
- 17. Pentachlorotrifluoropropane
- 18. Tetrachlorotretafluorpropane
- 19. Trichloropentafluoropropane
- 20. Tetrachlorotretafluoropropane
- 21. Dichloroexafluoropropane
- 22. Chlorheptafluoropropane
- 23. 1.1 Trichloroethane
- 24. Bromomethane
- 25. Tetrabromofluorethane
- 26. Tribromodifluorethane
- 27. Dibromotrifluorethane
- 28. Bromofluorethane
- 29. Tribromofluorethane
- 30. Dibromodifluoromethane
- 31. Bromotrifluorethane
- 32. Bromofluoromethane
- 33. Dibromofluoropropane
- 34. Bromodifluoromethane
- 35. Bromofluoroethane
- 36. Hexabromofluoropane
- 37. Pentabromodifluoropane
- 38. Tetrabromotrifluorpropane
- 39. Tribromotetrafluoropropane
- 40. Dibromopentafluoropropane
- 41. Bromohexafluoropropane
- 42. Pentabromofluoropropane
- 43. Tetrabromodifluoropropane
- 44. Tribomotrifluoropropane



- 45. Dibromotetrafluoropropane
- 46. Bromopentafluorpropane
- 47. Tetrabromofluoropropane
- 48. Tribromodifluoropropane
- 49. Dibromotrifluoropropane
- 50. Brometetrafluoropropane
- 51. Tribromofluoropropane
- 52. Dibromodifluoropropane
- 53. Bromodifluoropropan

# SUDAN:

B/L Type: SWB or OB/L

**Shipper Details :** FULL ADDRESS/STYLE (full contact details and p.o.box are required)

Consignee Details: FULL ADDRESS/STYLE (no need for p.o.box / required contact details

incl. tel /fax /mobile)

To Order B/L: No

**Notify Details :** FULL ADDRESS (inculding contact details and p.o.box are required)

Tax ID: NO

**Harmonized Codes :** REQUIRED (customs required in 6 digit)

Freight Details: Optional to incl charges.

**Payment terms :** No collection possible. Payment term must be collect for exports from Sudan and prepaid for imports to Sudan. Elsewhere payment allowed for import or export shipment.

Import detention charge (MHD) is the only manifested charge we are authorized to collect in Sudan. This charge will have to use Euro currency (EUR).



## Print B/L at Destination : Acceptable

**Transit cargo**: As per standard HL DOCS guidelines. In case of M/H at port of country a need to insert on the B/L and on the manifest the following clause: "SHIPPER DECLARES CARGO IN TRANSIT TO XXXXXXXX UNDER MERCHANT/CONSIGNEE SOLE RISK, ACCOUNT AND RESPONSIBILITY. CARRIER RESPONSIBILITY/LIABILITY CEASES AT PORT OF DISCHARGE XXXXXX."

# **Sudan Restricted Commodity:**

Depending on president of the republic decision & to rationalize the imports according to the economic reform program as part of the country's efforts to tackle the trade balance deficit, it decides to ban some import commodities to Sudan as follows:

- · Meat products
- · Live animals
- · Milk products except powder milk & children's milk
- · All kinds of juice
- · Flour sweetness
- · Fishes
- · Fruits
- · Vegetables
- · Cocoa preparations
- · Pasta
- · Vegetable oils other than non refined crude oils
- · Artificial flowers
- · Toys
- · Decoration birds
- · Flowers & branches
- · Umbrellas
- · Sponge mattresses

## **SUDAN - Goods Imported Banned**

- · Potassium Bromide.
- · Gambling Tools.



- · Arms, Ammunition & Explosive Unlicensed.
- · Used Clothing.
- · Used Tires.
- · Drugs, Allowed except for Medical Research.
- · Alcoholic.
- · Counterfeit Currency & Securities that are used in counterfeiting.
- · Creams are not registered at Ministry of Health.
- · Tapes Containing the images of obscene publications violate public morality.
- · Goods imported from Israel.
- · Reefer container.
- · Plastic Waste

# **Democratic Republic of Congo:**

B/L Type: OBL, Telex Release or Seaway Bill

**Shipper Details on B/L :** Full name, address, country name and contact phone numbers & email address.

**Consignee Details :** Full name, address, country name and contact phone numbers & email address.

**Notify Details :** The notify party can be the same as Consignee Full name, address, country name, phone numbers & email address are required for the "To Order BL"

**Harmonized Codes : Optional** 

**Freight Details**: To be avoided for confidentiality purpose unless especially requested by shipper/consignee

**Payment terms :** Freight collect is not accepted. Freight and Origin Local charges to be on Prepaid.



**Part Load Bs/L**: Clause " cargo to be released togother with B/L number X and Y" has to reflect on all Part load Bs/L

Print B/L at Destination: On request

Transit cargo: Acceptable

# **DJIBOUTI/ETHIOPIA:**

**B/L Type :** SWB or OB/L: Ethiopia other than ESL only OBL is accepted, unless there is a release against HBL . In such case Original HBL should be submitted

**Shipper Details**: Full name and postal address incl. country of the party with whom the contract of carriage has been concluded by the carrier. It may show the actual shipper or the shipper's freight forwarder.

**Consignee Details:** This box must be completed either with the name and full address of the consignee or the words "to order".

Consignee can be bank, but with full details/address of bank located at Djibouti or Ethiopia

"To Order" Bill of Lading: Can also accept TO ORDER of Djibouti/Ethiopia bank - or TO order.

**Notify Details :** The name of the party with full postal address, to whom, in applicable trades and places, the arrival notice might be sent.

In case, consignee is bank, notify party has to be actual customer with full details situation at Djibouti/Ethiopia



**Payment terms**: Freight collect accepted, prior acceptance of Djibouti/Ethiopia office will be required. THD & RHD charge must follow the freight.

**Part Load Bs/L**: FCL shipments with more than one B/L and different consignees, the B/L must be claused as follows:

"Container to be delivered only if Bill of Lading No....... is presented together with this BIll of Lading. Otherwise Container to be stripped on the Pier for account of cargo"

Print B/L at Destination : Yes

Transit cargo: POD - DJIBOUTI FINAL DESTINATION--DJIBOUTI

For Cargo to inland destinations IN BODY OF BL TO CLAUSE "cargo is in TT to Ethiopia under the risk of the consignee"

Cargo Description: As per the shipper's declaration, the shipper is responsible for the accuracy.

\* The ECTN number is mandatory in cargo description of the B/L.

Exporters must obtain an ECTN from Djibouti ports and Free Zone authority approved flatform at WWW.CTNDJIBOUTI.COM when loading containers destinated for all Djibouti ports.

The ECTN documents should be obtained from the port of loading by the shippers, exporters or freight forwarders.

If the ECTN is not mentioned on the BL, then amendment charges applicable which we will pass to respective POL account and POD is not responsible if any delay in clearing the cargo.

Goods in transit to Ethiopia are exempt from ETCN if specified on bill of lading.

**DG Cargo:** Imco 1.1 allowed on a direct delivery basis at POD. imco 7 - not allowed.

For submission to Djibouti Port community system, below documentation must be uploaded onto shipment via S8100 screen under attached documents with deadline of 72 hours before vessel berth at Djibouti. It is recommended to collect the required documents at the time of booking acceptance rather than waiting for the customer to provide at a later stage. Any fines arising from missing documents will be passed on to the respective POL.

- 1. Packing List
- 2. IMO declaration

**Reefer Cargo**: All remarks in the B/L must be limited to what Hapag-Lloyd can control, which is limited to providing a functional reefer within the specified capabilities of the respective reefer container.

Any remark beyond that increases Hapag-Lloyd's liability and reduces our defense against a

<sup>\*</sup>Details of UNNO/class/flash point + harmonization codes to be included.

<sup>\*\*</sup>where necessary to include emergency phone number.



claim.

\*It is strongly recommended, not to mention any ventilation instruction on the B/L in an express form, as there are no records for it produced during the shipment or transit/voyage. Therefore, we will not be able to provide evidence for the successful execution of these instructions in accordance with the B/L. Instruction should be limited to initial vent setting

#### **RESTRICTIONS**

## **Imports Restricted Commodities**

The following goods are prohibited imports to Ethiopia:

- Used clothing.
- Other items may also require a specific license to import. Examples include: arms
  and ammunitions which are subject to an import prohibition, except where permission
  is granted by the Ministry of Defense; particular telecommunication
  equipment requires authorization by EthioTelecom prior to importing.
- Imports of refurbished medical equipment for sale in the country is not permitted. Imports are permitted only in the case of use by the importer, and not resale.
- Goods of a commercial nature and quantity that are not imported through formal bank payment mechanisms.

#### Diibouti: Prohibition of Dangerous cargo in transit to Yemen and Somalia

Following the circular Ref 158/DCAP/DPFZA from the Djibouti Ports and Free Zone Authorities, it is strictly forbidden to unload the following hazardous materials in transit to Yemen and Somalia in the Terminal:

- Ammonium nitrate (class 5.1)
- All types of acids (class 8)
- Calcium carbide (class 4.3)

To comply with the DPFZA, such cargo will not be handled by the Terminal & therefore in transit in Djibouti to Yemen & Somalia should not be accepted.



# TAIWAN:

B/L Type: SWB or OB/L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

**Consignee Details :** Full Name and Address or Full Name with POBox is also allowed. (Consignee must be located in Taiwan to meet customs requirements.)

**Notify Details :** Full Name and Address or Full Name with POBox is also allowed. (For "Order" MTDs, Telephone or Fax number is required.)

## Payment terms:

- 1. Sea freight & associated charges, Origin local charges must be prepaid for Reefer imports.
- DLF must follow SEA freight terms unless specified in Shipping Instruction or RA for all imports.
- 3. CSF & TSO & TSD are not allowed to be collected in Taiwan for both export & import shipment, and have to be settled at overseas.
- 4. Payers in Taiwan must have Tax ID.

Part Load Bs/L: No

**Print B/L at Destination :** Acceptable

#### RESTRICTIONS

**Taiwan: Plastic Scrap Import Regulation** 

Environmental Protection Administration of Taiwan (EPA) published an announcement of import restrictions on plastic scraps into Taiwan. The restriction is to control the quality of the source. Should any violation detected by authority, cargos must be returned back to origin and authority will impose penalty.

As long as on board date is on/after Oct 4th 2018 the more restricted rule is applied.



- 1. Plastic scraps are the defective products after manufacturing process.
- 2. Plastic scrap is made from single material or is single form.
- 3. Importers in Taiwan need to be factories that are registered with Taiwan Government Authority.
- 4. For any violation cargos must be returned back to origin and authority will impose penalty

With immediate effect we will implement new procedures of importing plastic scraps into Taiwan.

At the time of receiving booking at POL please contact with customer service.

Shipper is required to issue LOI before booking acceptance.

**Note:** This LOI does not ensure the cargo will be allowed to discharge as it is subject to EPA regulation and Custom clearance.

## **Taiwan: Special Import Customs Requirements**

- Importer is responsible to complete their Import Cargo declaration within 15
  days after cargo arrival. As from the 16th day, a Customs penalty will be imposed till
  the Date the official declaration was completed. Import cargo will be sent for auction
  if official declaration is still not done by the 35th day of cargo arrival.
- For one single container with more than one B/L issued and with different consignee, FCL delivery is NOT ALLOWED. The container must declared for LCL delivery

#### Taiwan: Road Limitation

The Taiwan Road Weight limitation of 29,500 KGS for normal GP container (inclusive of cargo weight & tare weight) / 28,500 KGS for reefer (inclusive of cargo weight & tare weight)

# Taiwan: DG Restriction in Kaohsiung and Keelung

Restrictions - Keelung

### Keelung:

- 1. DG cargo is prohibited to load / discharge at Keelung port until further notice.
- 2. No b/b cargo is allowed to transship in KEL.
- 3. DG cargoes are prohibited for CY-CFS term in Taiwan.
- 4. IMCO CLASS 3 with Flashpoint below -18C, it is prohibited to load/ transship/ discharge at Keelung port.



### Restrictions - Kaohsiung

## Kaohsiung:

- 1. Height limited of tunnel for HMM tmnl:Cargo do not exceed 330cm.
- 2. The max payload of gantry crane:
  - OOCL tmnl: 60 tons
  - HMM tmnl : 45 tons
- 3. No b/b cargo is allowed to tranship in KHH.
- 4. No DG 5.2 is allowed to disch/load at EMC tmnl(CIX sevice)
- 5. DG cargoes are prohibited for CY-CFS term in Taiwan.

# Restrictions - Transshipment

Local Port Authority is splitting all D.G in below 3 Groups:

# Group 1

- IMCO CLASS 1.1
- IMCO CLASS 1.2
- IMCO CLASS 1.3
- IMCO CLASS 1.5
- IMCO CLASS 6.2
- IMCO CLASS 7

Group 1 is totally prohibited to discharge in Taiwan.

Movement of DG/OOG Cont via Kaohsiung Cross Harbour Tunnel in/out HMM Terminal i.e for all inland transports from/to KHH Terminal

### Group 2

- IMCO CLASS 1.4
- IMCO CLASS 1.6
- IMCO CLASS 2.1
- IMCO CLASS 2.2
- IMCO CLASS 2.3
- IMCO CLASS 3 (flash point < / = 23 deg.c)</li>
- IMCO CLASS 4.1
- IMCO CLASS 4.2
- IMCO CLASS 4.3
- IMCO CLASS 5.1
- IMCO CLASS 5.2



- IMCO CLASS 6.1
- IMCO CLASS 8

Group 2 items are allowed to pass through tunnel provided such containers must be approved by tunnel authority and must be escorted by police car in front of DG containers order to prevent from any car accident during passing through the tunnel. Such passing through also limited on every first 15 minutes of each hour.

# Group 3

- IMCO CLASS 3 (flash point > 23 deg. c < 61 deg.c)
- IMCO CLASS 9

Group 3 items are allowed to pass through any time upon approval.

# New Regulation

A new regulations of Environmental Protection Administration(EPA) will be implemented with effective from 11/Dec/2014.

All regulated TOXIC substances (EPA 1-3) must join NTO for the related inland transport in Taiwan.

IMCO CLASS 3 with PG I and Flashpoint is below -18C, it is prohibited to load/ transship/ discharge at Kaohsiung ports.

# OOG Cargo

As to OOG cargo , since tunnel maximum height is 450 cm thus local practice is restrict maximum height at 440 cm i.e. cargo height + trailer chassis not exceeding 440 cm maximum and width restriction maximum 5 m. All OOG cargo also should apply passing permits from tunnel authorities in advance .

# **INDONESIA:**

B/L Type: SWB or OB / L

Shipper Details: Full Name and Address, POBox alone is NOT allowed

**Consignee Details :** The Consignee and Notify name on the B/L have to show full name and complete address of Indonesia only. P.O. BOX alone is not allowed. It is also implemented for B/L mentioned TO ORDER BANK

For example: Consignee "To order of Bank Singapore" and notify party should be mentioned final receiver in Indonesia only.

**Notify Details**: The Consignee and Notify name on the B/L have to show full name and complete address of Indonesia only. P.O. BOX alone is not allowed. It is also implemented



for B/L mentioned TO ORDER BANK

For example: Consignee "To order of Bank Singapore" and notify party should be mentioned final receiver in Indonesia only.

**Tax ID**: Yes, Mandatory (Similar to NPWP of the Shipper (for Export) and Consignee (for Import). In case of "To Order BL", please advise TAX ID of Notify Party.

Use only the 15- digit numeric part of the TAX ID.

Example: NPWP 01.001.680.6-054.000 à 010016806054000.

TAX ID for Manifest purpose / not in MTD.)

Packaging: Pallet is acceptable

**Harmonized Codes**: Yes, Mandatory (A six-digit code distinguishing different types cargo to be mentioned under Description of Goods. HS CODE for Manifest purpose / not in MTD.)

# Payment terms :

- 1. Sea freight & associated charges, all origin local charges must be prepaid for Reefer and Personal effect import shipments.
- 2. Following Indonesia ports must be in Prepaid basis for all import shipments, including all destination local charges. Exceptional applied upon getting POD approval:
  - Balikpapan, Batam Pulau (Batam Island), Buatan, Dumai, Kualatungkal, Padang, Pekanbaru, Perawang, Samarinda, Tebing Tinggi, Banjarmasin.

Part Load Bs/L: No

Print B/L at Destination : Acceptable

### **RESTRICTIONS**

# Importation of Commodity Waste Paper

We would like to inform you that effective June 01, 2019 Indonesian Government change regulation on the importation of commodity WASTE PAPER to Indonesia.

The change is about the procedure of verification method of Waste Paper at Origin:

- Cargo Inspection to be done at Origin side, before stuffing, when all cargo and container are 100% made available for inspection..
- Surveyor will take 2 bales randomly per container to be checked ascertain the Waste Paper condition is clear, dry, and homogenous in each container
- Loading/Stuffing Supervision is carried out 100 % to all goods loaded into container and sealed by Surveyor's seal.

Indonesian Surveyor company named "KSO Sucofindo & Surveyor Indonesia" is the appointed surveyor by Indonesia Government to implement this new procedure. They partnership with 7 overseas agents in as follow names:

1. Cotecna: North America, USA and Canada



- 2. CWM Survey and Inspection: Continental Europe and Russia (exclude UK and Baltic)
- 3. Baltic Control: UK / Ireland, Baltic and Latin/South America
- 4. Bureau Veritas: Africa Zone, including La Reunion
- 5. CCIC: China, Australia, Mexico, and to be confirmed for other Asian countries
- 6. Alex Stewart: Australia
- 7. OMIC: Japan

**<u>Restricted:</u>** Plastic scrap. Mandatory to have Import license from Indonesia Government to import Plastic Scrap.

Following requirements must be fulfilled prior accepting booking:

- Shipper confirm that inspection at Origin side has been done and approved by one of the appointed KSO agents (see above). Surveyor at Origin will issue Inspection Report.
- Containers have all been sealed by the appointed Surveyor's seal.

# Indonesia: Tanjung Priok - Implementation of Import Restriction on Specific Commodity Types (Reefer Cargos)

The Indonesia authorities introduced an import restriction on selected commodities (refer to attached list) into Tanjung Priok port with effect from June 2012.

We wish to inform you that this restriction is now strictly enforced with immediate effect as the government wants to support and protect its country's own fresh produce.

Therefore, please take note the following list of commodities that will not be allowed to discharge at Tanjung Priok.

# 37 Fresh Fruits:

- 1. Avocado
- 2. Grape
- 3. Apple
- 4. Apricot
- 5. Strawberry
- 6. Starfruit
- 7. Cherry
- 8. Pomegranate
- 9. Fig
- 10. Rose apple



- 11. Guava
- 12. Other rose apple
- 13. Orange
- 14. Kedondong fruit
- 15. Persimmon
- 16. Kiwi
- 17. Fresh coffee beans
- 18. Quince
- 19. Fresh dates
- 20. Kumquats
- 21. Pumpkin
- 22. Lychees
- 23. Loqust
- 24. Mango
- 25. Mangosteen
- 26. Passion fruit
- 27. Mulberry
- 28. Jackfruit
- 29. Nona
- 30. Papaya
- 31. Peach
- 32. Pear
- 33. Plum
- 34. Banana
- 35. Rambutan fruit
- 36. Sapodilla
- 37. Olive

# 5 Fresh Vegetables:

- 1. Chilli
- 2. Tomato
- 3. Eggplant
- 4. Cucumber and Cucurbitaceae
- 5. Paria



4 Other-Related Vegetables:

- 1. Shallot (Allium Ascalonicum)
- 2. Onion (Allium Cepa)
- 3. Garlic (Allium Sativum)
- 4. Leeks (Allium Shoenoprasum)

Indonesia: Trade Ministry New Regulation for Iron and Steel Import

New regulation from the Trade Ministry regarding Iron and Steel import to Indonesia (in Bahasa) which there are some important issues as follows:

- 1. The importation of Iron and or Steel has to be exercised by the importer who has possession of either IP (Producer Importer) or IT (Registered Importer) and the cargo must be verified at origin prior to the shipment by the surveyor which has partnership with Indonesian Surveyor and SUCOFINDO.
- 2. The form of verification is provided by Indonesia Surveyor and SUCOFINDO which contain some items, such as: kind of cargo, HS Code, volume and port of destination.
- 3. The result of verification is submitted as the form of LS (Surveyor's Report).
- Malaysia / Indonesia: No cargo acceptance to Pontianak via Kuching transit

### CONGO:

B/L Type: OBL, seawaybill

Shipper Details: name and adress required

**Consignee Details :** Full name, address, country name and contact phone numbers & email address. Any amendment on consignee/notify after submission of cargo manifest to Customs is subject to Head of Customs located at Brazzaville. Feedback is delayed and can reach over one month of waiting time.

Notify Details : SAME AS CONSIGNEE is acceptable

**Tax ID**: Same as NIU reference required for any importer. Not mandatory on BL. ECTN is compulsory on the BL except for BL in transit to DRC/Angola or another country- local ECTN is done as an exception granted by Head of Congolese Council Shipper same to be inserted on the OBL. Fine applied if this rule is not respected

**Payment terms:** Freight collect is not acceptable.



Import to Congo

- TXI should be always collect in Congo
- CGD should always be prepaid at Origin
- IFD (Inspection Fees at Destination) to be PREPAID at Origin Office as part of the Freight charges

Freight and Origin Local charges to be on Prepaid.

TXI is the stamp duty paid to local authorities, this should be always collected in Congo. Freight and Origin Local charges to be on Prepaid

Part Load Bs/L: must be mentionned on the BL

Print B/L at Destination: allowed based on instruction received from POL

**Transit cargo:** In transit is allowed and it has to be mentioned on the body of the BL and manifest in order to validate in Customs system. For MH movement we need to mention "Shipper declares CARGO IN TRANSIT to XXX" where XXX is the final place of delivery. And for CH movement, we need to mention "Cargo in Transit to Place of Delivery.

**Customs References :** ECTN mandatory to be mentioned in the customs Reference (import).

Draft is required by customer to get the ECTN.

Container's can be loaded without ECTN, but BL cannot be released without ECTN. ECTN should be completed before 3 days of vessel arrival to file Manifest. Penalties may incure due to missing Manifest.

### **RESTRICTIONS**

### Congo:

# **Dangerous Goods Regulation**

# 1<sup>st</sup> Category

Dangerous goods (import/export) must be under direct delivery. Vessel cannot berth if importer has no required authorization to remove the cargo immediately upon discharge. Importer must contact the relevant local administrations (Port security, military office, fire office) to assist the delivery from the discharge to the factory.



	DANGEROUS GOODS SUBJECT FOR ESCORT UNDER SHIP'S TRACKLE( IMPORT AND EXPORT)					
IMO		Designation				
Class	UN INVOLVED					
1		Explosive				
5.1	3375 / 2015	Oxidizing substances (agents) by yielding oxygen increase the risk and intensity of fire				
5.2		Organic peroxides - most will burn rapidly and are sensitive to impact or friction				
6.1	3124	Toxic substances				
6.2		Infectious substances				
7		Radioactive Substances				

# 2<sup>nd</sup> category

Dangerous goods (import/export)

Storage of 5 days maximum after discharge (import) / before loading (export). If freetime exceeded, Port Authority is sending the fine to the shipping line.

Customer needs to request for Port Security assistance for the delivery of the container.

DANGEROUS GOODS SUBJECT FOR ESCORT OF PORT SECURITY SERVICE (IMPORT AND EXPORT)							
IMO							
Class	UN INVOLVED	DESIGNATION	EXCEPTION				
2.1		Flammable gases	UN 1950				
2.3		Toxic gases	1005; 1008; 1045; 1048; 1067; 1069; 1 076; 1079; 1581; 1582; 1589; 1612; 16 60; 1749;				
3		Flammable Liquids					
4.1	1327;1349;2926; 2956; 3242	Flammable solids					
4.2		Substances liable to spontaneous combustion Infectious substances					
4.3	1360; 1397; 1419; 1420;1422;1423; 1428;1432;1433;1714;2011; 2012;2013;2257	Substances which, in contact with water, emit flammable gases.					

# 3<sup>rd</sup> category

Dangerous goods (import/export/transit/transshipment)



Dangerous cargo for the 3<sup>rd</sup> category (import/export) can remain in the terminal 10 days max. If free time exceeded, Port Authority is sending the fine to the shipping line.

DANGEROUS GOODS( IMPORT / EXPORT/ TRANSIT/ TRANSHIP MENT)						
IMO		DESIGNATION				
Class	UN INVOLVED	DESIGNATION	EXCEPTION			
2.1	1950	Flammable gases				
2.2	2.2 Non-Flammable gases					
2.3		Toxic gases				
3		Flammable Liquids (packing type II and III)				
4.1		Flammable solids	UN 1327; 1349; 2926; 2956; 3242			
4.3		Substances which, in contact with water, emit				
4.5		flammable gases.				
5.1		Oxidizing substances (agents) by yielding oxygen				
5.1		increase the risk and intensity of fire				
6.1		Toxic substances	UN 3124			
8		Corrosives				
9 Mis		Miscellaneous dangerous substances and articles *				

# **CONGO: Cargo Import Prohibited & Restricted cargo**

# **Prohibited Cargo**

- 1. Plastic bags
- 2. Used batteries
- 3. Scrap

# **Restricted Cargo**

- 1. IMO cargo subject to Port Authority regulation
- 2. Chemicals
- 3. Guns
- 4. Explosives
- 5. Cigarettes
- 6. Sugar
- 7. Wheat flour
- 8. Eggs
- 9. Cement
- 10. Pharmaceuticals products
- 11. Salt
- 12. Crude oil



### 13. Lubricants

# **CHINA:**

**B/L Type:** SWB or OB/L

**Shipper Details**: Full Name and Address with Telephone or Fax Number or Email address. POBox alone is NOT allowed.

**Consignee Details :** Full Name and Address with Telephone or Fax Number or Email address. POBox alone is NOT allowed.

**Notify Details :** Full Name and Address with Telephone or Fax Number or Email address must be obtained. (Many times different Chinese names are translated very similarly to English and if left to our org cat admin to find out the details, we could be finding out the wrong one, thus it's best that shipper provide the exact contact details such as phone, POE, email to avoid contacting the wrong parties at destination.)

**Tax ID**: Not a mandatory information to show on the B/L but TAX ID / USCC / USCI code mandatory to be maintained.

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required. (Number of Pallets alone is NOT allowed.)

### Payment terms :

- Branch Offices (Shanghai, Dalian, Qingdao, Nanjing, Tianjin, Ningbo, Xiamen, Guangzhou, Zhongshan and Shenzhen) are eligible to collect payment.
- For other locations under 'Representative Office' status payment is collected via Agent subject to handling fee.
- Seafreight and associated charges and all origin local charges must be prepaid for Reefers, Waste, Personal Effects & Household Goods.
- No elsewhere collection is accepted due to restriction in business scope (only China).
- Payment of China shipments at Hong Kong is treated as elsewhere payment subject to Elsewhere Payment Fee (EPF).

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable



# PERU:

B/L Type: SWB or OB/L. Telex release is not accepted.

**Consignee Details :** Effective November 14th, 2016, Peruvian Customs will require Tax Id Number (RUC) of consignee and notify to be transmitted in the manifest. The Tax Id Number (RUC) of the consignee has to be inserted in Consignee Field . (Company Name, TEL & Email address are mandatory .)

**Notify Details :** Same details as cnee to be shown (full address).

Tax ID: Mandatory

**Freight Details :** As per December 31st, 2019 it is mandatory to show the freight details on OBL as this information is transmitted to Customs, otherwise HL will incur in fines of up to USD 210 + VAT (18%).

Only if the consignee is a Freight Forwarder / NVOCC the freight could be "as per agreement.

**Packing :** Customs requires the highest amount of packaging to be declared, therefore it must be mentioned on B/L . E.g. 4 pallets containing 400 cartons OR 400 cartons (in 4 pallets).

Payment terms: Collect freight acceptable

Part Load Bs/L: Partload BsL are acceptable.

Print B/L at Destination: Release at Destination is acceptable.

Transit cargo: Not applicable

#### RESTRICTIONS

**Peru: Personal Effects** 

Shipments consigned to private persons are restricted. In case of personal effects shipments, all cargo towards Peru must be through of a freight forwarder or a recognized moving company in addition to comply with the current personal effects shipment's policy. Please contact with customer service.



# **THAILAND:**

B/L Type: SWB or OB/L

**Shipper Details :** For export shipment from Thailand - If shipper is forwarder, Thailand Custom is required to show Actual Exporter on BL.

**Consignee Details :** For import shipment to Thailand – Require customer contact in Thailand.

Consignee Details for Household Goods/Personal Effects Cargo, Consignee in Laos and DG alongside (class 1.4)

- This box must be completed either with the name and full address of the consignee
- The contact details (phone & email) are mandatory on BL.

**Notify Details**: For import shipment to Thailand – Require customer contact in Thailand. Consignee Details for Household Goods/Personal Effects Cargo, Consignee in Laos and DG alongside (class 1.4)

- This box must be completed either with the name and full address of the consignee
- The contact details (phone & email) are mandatory on BL.

**Tax ID**: TAX ID is mandatory for all customer

**Packaging :** Inner and Outer packaging with exact number of packages on pallets (if used) with complete cargo description required. (Number of Pallets alone is NOT allowed.)

#### Payment terms:

- 1. For Reefers imports, SEA freight & associated charges and all origin local charges must be prepaid.
- 2. For Shipper Owned Container imports, all charges (including destination local charges) must be Prepaid.
- For general imports, DLF, CGD, TAD must follow as per SEA freight term, while
  destination charges like EMF, DDF, THD, RLB LCD, DGD with currency THB can be
  set as collect.

Part Load Bs/L: Yes

Print B/L at Destination : Acceptable

**Transit cargo:** It is not allowed to both transit and transshipment via Thailand, unless the final destination is at Laos.



### **RESTRICTIONS**

# Thailand: Plastic Scrap, Electronic Waste & Hazardous Waste Import Regulation

In conjunction with measures taken by government agencies concerned to strictly inspect and control illegal importation of plastic scrap, electronic waste and hazardous waste cargoes for the safety of life and environment, the Port Authority of Thailand hereby announces the suspension of discharge of import containers of plastic scrap, electronic waste and hazardous waste until further notice.

Import Prohibition of Used Car Body and Used Motorcycle Frame

### Thailand: In Transit Shipment to Laos/Cambodia/Myanmar

1. Merchant Haulage

BL Requirement -

Consignee = Located in the In Transit Country. (Laos/Cambodia/Myanmar)

Notify = Thailand Agent (Custom Broker) along with email and phone number.

BL Clause to be mentioned inside description – Cargo In transit to (Location, Country) under consignees' costs, risks, and responsibility.

In Transit Shipments to Laos/Cambodia/Myanmar can be routed only via following 3 locations in Thailand.

Sea Port -

THLCH – Laem Chabang.

Inland Port (via THLCH) -

THBKK – Bangkok.

THBMT – Bangkok Modern Terminal.

Destination Sea Port - THLCH

Dry cargo: Consignee must pay deposit with Hapag-Lloyd.

Hapag-Lloyd Deposit Charges listed in the table below.

Reefer container: Consignee / Customs Broker will pay additional deposit to Terminal by cashier cheque before vessel arrival.

Reefer Deposit Amount as follows -

20' Reefer = 77,000 Baht (THB)

40' Reefer = 140,000 Baht (THB)



Consignee must contact Finance Team of Hutchinson Terminals: Ø Khun Oratai +6638408700 Ext:1331 / Email: orataism@hutchisonports.co.th Ø Khun Sutin +6638408700 Ext.1334 / Email: sutinpn@hutchisonports.co.th

Destination Inland Port via THLCH.

This involves a 2-step process as follows.

1st Step – Consignee must pay deposit at THLCH terminal before vessel arrival as mentioned above.

2nd Step – Follow instruction for respective Inland port as illustrated below.

### THBKK:

Consignee / Customs broker must submit letter with PAT Terminal 2 (THBKK) for In Transit cargo to Laos/Cambodia/Myanmar via THBKK.

Terminal Letter submission must be completed before barge loading from THLCH to THBKK.

Consignee must check planned Barge with HL Local office or the HL Vendor (contact shared below) before preparing the letter.

Terminal Contact (HL Vendor) – +6622693812

#### THBMT:

Consignee / Customs Broker must approach THBMT to pay deposit.

Deposit payment must also be completed before barge loading from THLCH to THBMT.

Terminal Contact (HL Vendor) +6624256999 ext.134

Hapag-Lloyd Deposit Charges –

In Transit Destination	Currency	20'	40'	40'HC
Laca /Cambadia /Myanmar	TUD	20,000 / GP	40,000 / GP	40,000 / GP
Laos /Cambodia /Myanmar	THB	40,000 / RF	80,000 / RF	80,000 / RF

Additionally, and more importantly the consignee or their broker must contact us via email (<a href="mailto:thailand@service.hlag.com">thailand@service.hlag.com</a>) before Import Manifestation (which is 5 days before shipment arrival).



# GABON:

B/L Type: OBL, Seaway Bill, Telex release

**Shipper Details :** Full name, address, country name and contact phone numbers & email address.

**Consignee Details :** Full name, address, country name and contact phone numbers & email address

Notify Details: SAME AS CONSIGNEE is acceptable

# **Cargo Description:**

- 1. Description of goods is required on the BL, including number of pkgs / pkg type/ brief description of the goods type etc.
- 2. BIETC (ELECTRONIC CARGO TRACKING NOTE) IS MANDATORY IN GABON FOR BOTH IMPORT & EXPORT.
- 3. Incorrect BIETC no shared by Customer will result in Customs fine and the same will be passed onto the Shipper for payment.
- 4. NO UNITS to be LOADED from ORIGIN office without BIETC no.

**Harmonized Codes**: Mandatory

Freight Details: Freighted BLs are not accepted

**Payment terms :** Freight Collect is not acceptable. Freight and Origin Local charges to be on Prepaid.

Part Load Bs/L: Acceptable

Transit cargo: Acceptable (In Transit clause should be clearly mentioned on the BL body.)

Customs References: "BIETC (ELECTRONIC CARGO TRACKING NOTE) is Mandatory in Gabon for both IMPORT & EXPORT Draft is required by customer to get the ECTN" Incorrect BIETC no shared by Customer will result in Customs fine and the same will be passed onto the Shipper for payment.

NO UNITS to be LOADED from ORIGIN office without BIETC no.



### RESTRICTIONS

# **Import**

Weapons

Ammunition of weapons of war

Narcotics

Non-recyclable plastics

Psychotropic substances

**Chemical Weapons** 

# **Import**

Scintillation detector

Dangerous chemical product for drilling

Explosive material

Weapons (hunting ammunition)

Extremely dangerous pesticides (chemical products)

Seeds, cuttings, suckers, scions, bark, rubber, flowers, plant products (plant products)

Spraying and phytosanitary treatment equipment (phytosanitary products)

Tobacco

Methyl, ethyl, propyl and isopropyl alcohol

Acetic acids, anethole

Fishery and aquaculture products

Materials in contact with food (packaging)

Pharmaceutical products of plant origin

Second-hand vehicles extension to 10 years from manufacturing date

# **GUINEA:**

B/L Type: SWB not allowed

Consignee Details: Guinea based only Email & Phone

Shipper Details: Guinea based only Email & Phone

Tax ID: Mandatory

Packaging: "PALLETS" as packaging not allowed



**Payment terms:** Freight Prepaid. IFD to be updated under PREPAID along with Freight.

Part Load Bs/L: Not Allowed

Print B/L at Destination: Not Allowed

Harmonized Codes: HS Code to be displayed on BL

# **ARGENTINA:**

**B/L Type**: OBL only

**Consignee Details :** This box must be completed with the name and full address of the consignee. Tax ID must be informed in consignee's field.

**Notify Details :** This box must be completed with the name and full address of the notify. Tax ID must be informed in notify's field.

Tax ID: MANDATORY

It is mandatory that the TAX ID be added in Consignee field, not in the body of the BL.

**Harmonized Codes:** HS code is mandatory on all BL, provided that it is not showing the legend consolidated cargo. In this case it is not necessary to show HS code.

Freight Details: No restrictions for Freighted / Un-Freighted MTDs.

**Payment terms :** Only following charges allowed to be updated as collector in Argentina: THD, RPT, DDA, CEX, CDU, MHD, XOD, XNX, XNY, XMR

Part Load Bs/L: Acceptable

**Print B/L at Destination :** Acceptable

**Transit cargo:** B/L and manifest are required for transit/transhipment cargo.



### **RESTRICTIONS**

### **Maximum Weight Guidelines for Argentina**

Country Location	Restrictions	20'	40'	Comments
Argentina Dry	None	30 MT	28 MT	Cargo Weight + Tare Can't exceed 32,500 MT
Argentina Reefer	None	29 MT	29,5 MT	Cargo Weight + Tare Can't exceed 32 MT for 20' and 34 MT for Reefer

### **Used Auto Import Restrictions for Argentina**

• Only permitted as part of personal effects shipment of returning Argentinean that were living out of the country more than 2 years. Just one car per person.

# BOLIVIA:

**B/L Type :** SWB & Telex Release are not accepted.

OB/L only accepted.

Shipper Details: All details must be shown, Company Name, Address, contact, phone

**Consignee Details**: All details must be shown, Company Name, Address, contact, phone. (Consignee without full addres and phone number are not aceptable, PO BOX only not accepted.)

Notify Details: Contact person and telephone number must be included in the Bill of Lading

**Packaging :** Outer packaging is mandatory eg: boxes/pallets/crates are acceptable

Freight Details: Freighted and non freighted BLs are acceptable

Payment terms:

Collects in Bolivia can be accepted, however we require consignee's acceptance prior to loading of cargo

Part Load Bs/L: not acceptable

**Print B/L at Destination :** Release at Destination is acceptable



**Transit cargo:** Transit cargo must include the following clause: "Carga en transito a XX por cuenta y riesgo del consignatario" or "Cargo in transit to XX under count and risk of consignee". It is recommended to include both Spanish and English clause.

# **Maximum Weight Guidelines for BOLIVIA**

Country Location	Restrictions	20'	40'	Comments	Special Overweight
Bolivia	None	25 MT	25 MT	Max Cargo + Tare Weight	Maximum overweight 45 MT including everything (Truck,

# **BRAZIL**:

B/L Type: OB/L only

**Shipper Details**: Name and address

Consignee Details: Consignee Details for Household Goods and Personal Effects Cargo:

- Name / Address / CPF.
- This field must be completed either with the name and full address of the consignee from the personal entity (Personal ID - CPF).
- OFR Collect is not accepted when consignee is a Personal ID.
- "To order" is not accepted for this cargo/commodity.
- Tax ID (CNPJ) is accepted as consignee only when the company is a NVOCC.

CNPJ (Tax ID) is a mandatory info for this field.

CPF (Personal ID) is a mandatory info for this field when applied.

**Notify Details:** Brazil customs requirements N1 is mandatory for all BLS.

CNPJ number is mandatory even for TO ORDER BL.

P.O. Box is NOT acceptable.

**Tax ID**: Mandatory (Must contain 14 digits for CNPJ or 11 for CPF#. Both must be included into party functions details)

Harmonized Codes: Yes



Freight Details: FREIGHT: mandatory.

THD: mandatory and preferably collect. Must be broke down and manifested as a separated item in BL. Local charges/pre-carriage/surcharges at POL: not mandatory if prepaid. Surcharges must appear if collect. THO: not mandatory if prepaid / Mandatory if collect.

Payment terms: Collect charges acceptable.

Part Load Bs/L: Yes

Print B/L at Destination: Release at Destination is acceptable

Transit cargo: Acceptable

The notify party must be in Brazil. A clause with "Transit Cargo" must be informed on BL body, with all countries involved.

#### RESTRICTIONS

# **Update Used Auto Import Restrictions for Brazil**

To be specific, the import of used vehicles, in general, is not authorized by Brazilian Customs. However, excepted to this rule:

- Older vehicles, since over thirty years of manufacturing;
- For cultural and collection purposes;
- Imported in the form of donation;
- By open heritage abroad (vehicles by inheritance);
- Imported by diplomatic missions, consular offices and representations of international organizations.

# **Maximum Weight Guidelines for Brazil**

Country Location	Restrictions	20'	40'	Comments	Special Overweight
Brazil	None	29 MT	29 MT	Max Cargo Weight	Maximum overweight 45 MT including everything (Truck, Genset, Container and driver weight)



# **CUBA**:

**B/L Type :** OB/L , Seaway Bill

Shipper Details: All details must be shown, Company Name, Address, contact, phone

**Consignee Details :** All details must be shown, Company Name, Address, contact, phone. (Consignee without full address and phone number are not acceptable.)

Notify Details: All details must be shown, Company Name, Address, contact, phone.

**Packaging**: Outer packiging is mandatory. Eg: boxes/pallets/crates are acceptable.

Harmonized Codes: HS Code is mandatory

Freight Details: Freighted and non freighted BLs are acceptable

Payment terms: All Bookings will be made through origin offices on CIF & Freight prepaid

basis.

Part Load Bs/L: Part Load Bls are accepted

**Print B/L at Destination**: Release at Destination is acceptable

**Transit cargo:** Does not applied