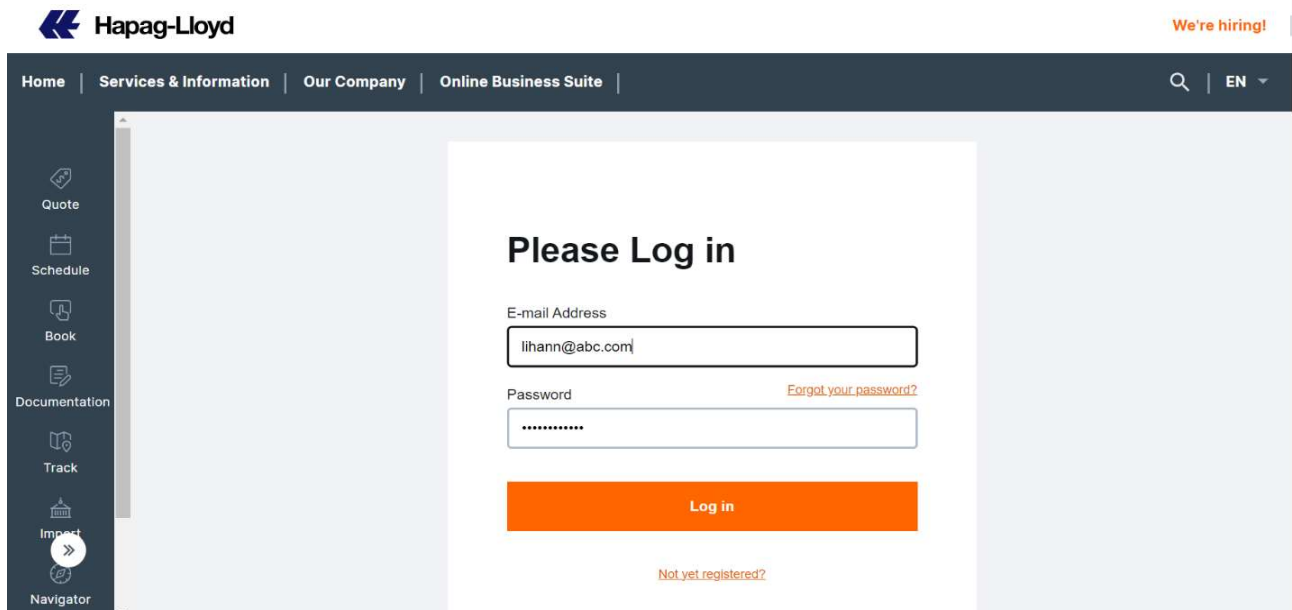


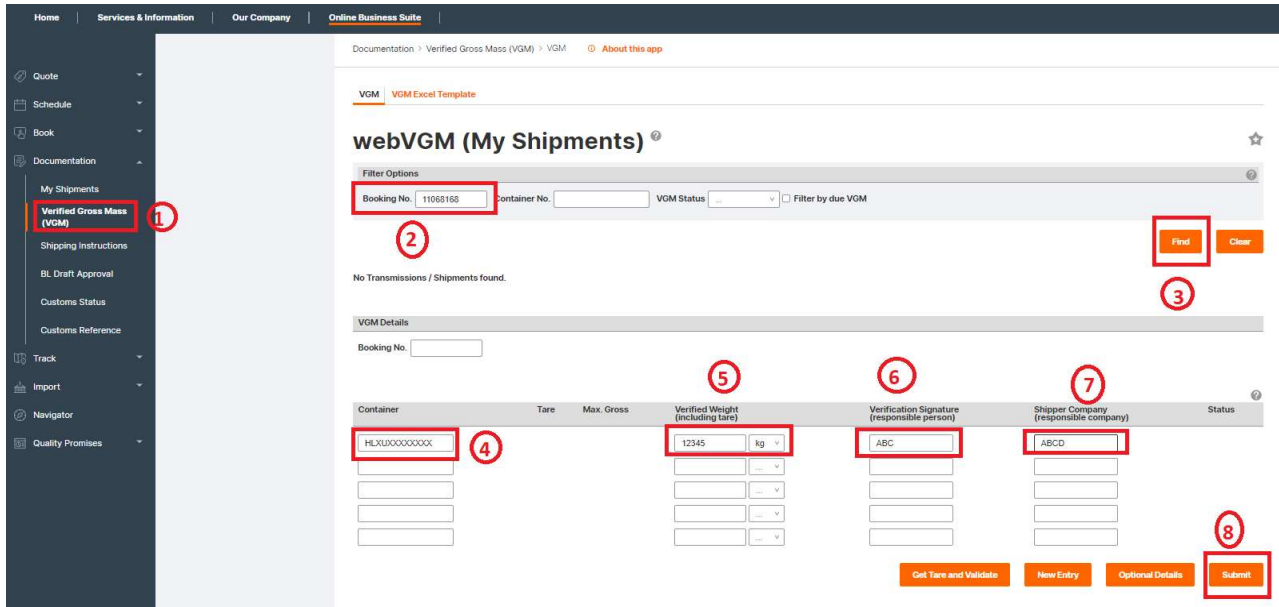
VGM Submission Guideline



The screenshot shows the Hapag-Lloyd website home page. At the top right, there is a "We're hiring!" link and a "Log in" button highlighted with a red box and an arrow. The main navigation bar includes "Home", "Services & Information", "Our Company", and "Online Business Suite" (which is underlined). A search icon and "EN" language selector are also present. The main content area features a large banner with the text "Move Your Business the Smart Way" and "Online Business Suite". A sidebar on the left contains icons for Quote, Schedule, Book, Documentation, Track, Impact, and Navigator. A "Feedback" button is located on the right side of the banner.



The screenshot shows the Hapag-Lloyd website login page. The header is identical to the home page, with the "Log in" button highlighted. The main content area is a white box with the heading "Please Log in". It contains two input fields: "E-mail Address" with the value "lihann@abc.com" and "Password" with masked characters. A "Forgot your password?" link is next to the password field. Below the fields is an orange "Log in" button. At the bottom of the box, there is a "Not yet registered?" link. The sidebar and navigation elements are consistent with the home page screenshot.



VGM Excel Template

Hapag-Lloyd's VGM Excel Template is an easy solution to submit VGM information via e-mail. It is especially suitable when sending VGM information for recurring business cases.

Main benefits include:

- Easy one-time registration to use VGM Excel Template
- No log-in required to submit VGM information via e-mail
- Validation checks prevent the most common errors
- Dispatch of acknowledgement e-mails
- Status monitoring available via webVGM

Work with the VGM Excel Template

As a security measure, we will only accept VGM Excel files from email addresses registered with our **Online business**.

Therefore, in order to use the VGM Excel template, you need to

- make sure you are registered with our Online Business (you can register [here](#))
- only use the registered email address when returning filled VGM Excel files

Detailed step-by-step instructions on how to use the VGM Excel Template can be found in the user guide which can be downloaded below.

Proceed to the VGM Excel Template

Please note that you will need to be registered and logged in before downloading the template.

VGM Excel Template Download



Customer User Guide - Verified Gross Mass (VGM)

Download a complete overview of our e-Business VGM offerings

Format: PDF
Pages: 21
Size: 2.0 MB

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